



# PCAFA Express

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## FAQ

Frequently Asked Questions

### DA-DILG JOINT MEMORANDUM CIRCULAR No. 2018-02

## NATIONAL GUIDELINES on the Registration of OWNERSHIP of Agricultural and Fisheries MACHINERY AND EQUIPMENT

### About the DA-DILG Joint Memorandum Circular 2018-02

#### 1. What is the DA-DILG JMC 2018-02?

The JMC was issued in compliance with Article V, Sec. 19 of RA 10601 (Agricultural and Fisheries Mechanization Law), which mandates the registration of agricultural and fisheries machinery and equipment with the agricultural offices of city and municipal government units.

#### 2. Why is there a need for it?

The JMC is needed to set up a national database of the said machinery and equipment for planning and monitoring purposes, as well as to establish ownership.

#### 3. Which type of machineries should be registered?

All agricultural and fishery machinery and equipment which are serviceable and newly acquired shall be covered by these guidelines.

Check with your local agricultural office for the full list of machinery and equipment.



#### 4. For the owners, what are the benefits of having their machineries and equipment registered?

\* Registration may be used in availment of government incentives/subsidies

\* Registered machinery may be used as loan collateral

\* Registration will facilitate

the recovery of lost agricultural and fisheries machinery units

\* Availment of Common Service Facilities (CSF) services in the city/municipality

\* Insurance coverage of

registered agricultural and fisheries machinery and equipment (e.g. Registry System for Basic Sectors in Agriculture, crop insurance from PCIC, etc.)

## The Registration Process

#### 1. How to register?

##### STEP 1

The owner/user/dealer of the machinery/equipment shall submit the duly accompanied

application form to the City or Municipal Agriculture Office (CAO/MAO) of the LGU together

with the required documents, as follows:


i. Certificate of Location/

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**FOR FURTHER** inquiries on the registration of agricultural and fisheries machinery and equipment, please contact your City/Municipal Agriculturist Office.

## The Registration Process | **STEP 1.**

Address of the owner of the agricultural and fisheries machinery/equipment from the Barangay Office;

 ii. Any evidence of acquisition/ownership of agricultural and fisheries

machinery and equipment such as:

- \*Delivery Receipt (DR),
- \*Sales Invoice (SI),
- \*Official Receipt (OR),
- \*Deed of Sale or Deed of Donation,
- \*Memorandum of Understanding

(MOU).

If these documents are not available, the owner shall secure a certificate from the Barangay Office where the machinery or equipment is located.

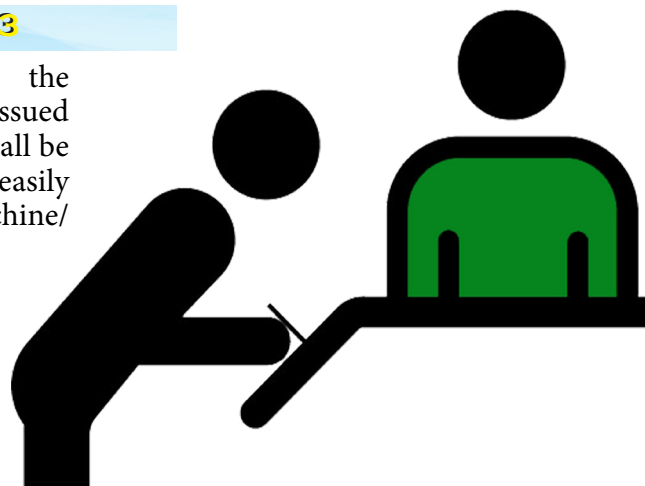
## **STEP 2**

The CAOs and MAOs through the City/Municipality Agricultural Engineering Division/Section/Unit shall verify and evaluate the submitted documents.

If the documents are found sufficient and the registration fee has been paid, the CAO/MAO shall process and recommend the issuance of CAFMER for approval by the City/Municipal Mayor or his duly authorized representative.


## **STEP 3**

After approval, the registration sticker issued by the CAO/MAO shall be placed in a safe and easily seen part of the machine/equipment.




## 2. When shall a Certificate of Clearance and Amended CAFMER be issued?

The office of the City/Municipal Mayor shall issue a Certificate of Clearance and an amended CAFMER in the following instances:

 i. Transfer of ownership of the agricultural and fisheries

machinery and equipment.

The documents as stated in B.1.ii, as well as the Original CAFMER and Certificate Clearance shall be required in the application for an amended CAFMER; *and*

 ii. Transfer of location to another city/municipality- A new duly accomplished application form shall be evaluated by the CAO/MAO for approval by the Office of the City/Municipal Mayor where the owner has transferred.

## 3. How much is the registration fee?

This will be Three Hundred Pesos (Php300) per machine. The same amount shall be paid when applying for an amended CAFMER.

Machineries and equipment

owned by cooperatives duly registered under R.A. No. 6810 (Magna Carta for Countryside and Barangay Business Enterprises [Kalakalan 20] and R.A. No. 6938 (Cooperative Code of the

Philippines) shall be exempted from payment of registration fees pursuant to Section 133 of the Local Government Code of the Philippines.

## **Non-compliance to the JMC**

### 1. What is the penalty for purchasing non-certified or substandard agri-fishery machinery?

A corresponding fine and/or imprisonment upon conviction shall be meted to any person who fails to register owned agricultural and fisheries machinery and

equipment, in accordance with the salient provisions of Article V, Section 19 of R.A. 10601.



**Details provided by:**  
PCAF- AGRICULTURE  
AND FISHERY  
MECHANIZATION COMMITTEE