

## CONTRACT OF AGREEMENT

### KNOW ALL MEN BY THESE PRESENT:

This Contract of Agreement made and entered into this **APR 15 2024** day of \_\_\_\_\_ 2024 at Quezon City, Philippines by and between:

The **PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES (PCAF)**, a government agency attached to the Department of Agriculture (DA), created pursuant to Executive Order No. 366, Series of 2004, and the Department of Budget and Management (DBM) approved Rationalization Plan covering the consolidation of the National Agricultural and Fishery Council (NAFC) and Livestock Development Council (LDC) on June 26, 2013, with office address at the Apacible Hall, Department of Agriculture Compound, Elliptical Road, Diliman, Quezon City, represented in this Act by its **OIC-Executive Director, JULIETA E. OPULENCIA**, hereinafter referred to as the **PCAF**;

-and-

The **CROWN LIFESTYLE.NET INC. (Crown Regency Hotel and Towers)**, a company licensed to operate business under the laws of the Republic of the Philippines with principal office address at Fuente Tower I, Osmena Blvd., Sta. Cruz, Cebu City, represented in this Act by its **Authorized Representative, CATHERINE S. DELA PENA**, hereinafter referred to as the **SUPPLIER**.

### WITNESSETH

**WHEREAS**, the **PCAF** requested the procurement of **one (1) lot food and accommodation for the Conduct of Constructors' Performance Evaluator's System (CPES) Seminar Workshop Cum- Practicum on April 15-19, 2024 in Cebu City** with approved PR No. 24-04-125 and sent through email to three (3) prospective bidders;

**WHEREAS**, the **SUPPLIER** is engaged in meals and accommodation services and had submitted its quotation;

**WHEREAS**, the opening of bid was undertaken on April 8, 2024 and after due evaluation by the Bids and Awards Committee (BAC), the **SUPPLIER** was declared as Lowest Calculated and Responsive Bid, thus, the BAC recommended to the HOPE to award the above mentioned procurement to the **SUPPLIER**;

**WHEREAS**, **PCAF** issued the Notice of Award to the **SUPPLIER** on **April 8, 2024**;

**NOW THEREFORE**, in view of the foregoing premises, the parties have agreed to the following terms and conditions:

#### A. OBLIGATIONS OF PCAF

1. Allocate and disburse funds in the total amount of **Four Hundred Eighteen Thousand Five Hundred Pesos (Php 418,500.00), inclusive of government taxes**, to **Crown Lifestyle.Net, Inc. (Crown Regency Hotel and Towers)** for the procurement of **one (1) lot food and accommodation for the Conduct of Constructors' Performance Evaluator's System (CPES) Seminar Workshop Cum- Practicum on April 15-19, 2024 in Fuente Tower I, Osmena Blvd., Sta. Cruz, Cebu City**; and
2. Pay the **SUPPLIER** after completion of the activity and receipt of the billing statement.

## B. OBLIGATIONS OF THE SUPPLIER

1. Provide the required food and accommodation services for the conduct of the **Constructors' Performance Evaluator's System (CPES) Seminar Workshop Cum-Practicum** on April 15-19, 2024 for the total amount of **Four Hundred Eighteen Thousand Five Hundred Pesos (Php 418,500.00)**, inclusive of government taxes, as follows:

### **FOOD AND ACCOMMODATION (Full Board)**

5 days and 4 nights for 45 pax  
Networking Session for 45 pax

### **HOTEL ROOM - Accommodation**

- Twin or Triple sharing (individual beds)
- complimentary in-house high speed Wi-fi Internet Access
- with hot and cold shower
- Air Conditioned Rooms
- one (1) Secretariat room
- hotel amenities

### **MEALS: Managed Buffet**

- 1st day (Lunch, PM Snacks & Dinner)
- 2nd day (Breakfast, AM & PM Snacks, Lunch & Dinner)
- 3rd day (Breakfast, AM & PM Snacks, Lunch & Dinner)
- 4th day (Breakfast, AM & PM Snacks, Lunch & Dinner)
- 5th day (Breakfast, AM Snacks)

### **\*NO CREAM DORY**

Meals should include three (3) main courses plus soup, dessert & 1 round of soft drink/juice, in can during lunch and dinner.

### **USE OF CONFERENCE ROOM FOR 5 DAYS SESSION (7am - 8pm)**

- preferably at least 3.5 meters ceiling height and well-lighted
- could accommodate participants of up to 45 pax with high speed Wi-fi Internet Access
- Classroom type set up
- LCD projector and LCD screen
- White board with marker and eraser
- Pencils with erasers
- Provision of sound system
- At least 3 microphones (preferably wireless)
- Waived electricity charges for use of laptops, printer and projector
- Provision of extension cords

Flowing coffee/tea and distilled water and candies

With complimentary welcome streamer & backdrop tarpaulin

Preferably with in-house medical service/clinic or nearby clinic

Available 24 hour standby generator

-INCLUSIVE OF TAX-

2. Bill the **PCAF** for the food and accommodation services and provide the necessary payment details; and

Name of Bank/Branch	ASIA UNITED BANK
Bank Account Name	CROWNLIFESTYLE.NET, INC.
Bank Account Number	201-01-000432-5

3. Acknowledge the receipt of payment by issuing an Official Receipt in the name of the **PCAF**.

**C. LIQUIDATED DAMAGES**

As provided in Section 68 of the revised IRR of RA 9184, the winning bidder shall pay liquidated damages in case of breach of contract. The amount of liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

**D. GENERAL PROVISIONS**

The parties shall mutually agree to perform, fulfill, and abide with all the provisions and requirements, and on all matters contained or could be reasonably inferred from the Contract.

**E. AMENDMENT**

All stipulations set forth in this Contract shall apply unconditionally, subject to amendments that may be mutually agreed by both parties in writing.

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures this 15 day of APR 15 2024, 2024 at Quezon City, Philippines.


**PHILIPPINE COUNCIL FOR  
AGRICULTURE AND FISHERIES**  
PCAF

  
**JULIETA E. OPULENCIA**  
OIC-Executive Director

**CROWN LIFESTYLE.NET INC. (CROWN  
REGENCY HOTELS AND TOWERS)**  
SUPPLIER

  
**CATHERINE S. DELA PENA**  
Director of Sales

**SIGNED IN THE PRESENCE OF:**

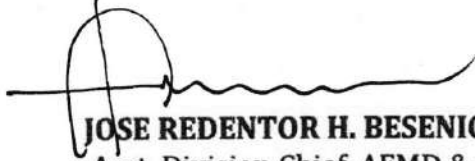
  
**ENGR. FRANCIA M. MACALINTAL**  
Chief, Policy Development and  
Coordination Division


PCAF-Contract-2024-014

PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES

ALLOTMENT AVAILABLE: 418,500-  
BS No. 02-10101-2024-04-201

FUNDS AVAILABLE: 418,500  
Control No. 101-24-04-097

  
**JOSE REDENTOR H. BESENI0**  
Asst. Division Chief, AFMD &  
Chief, Budget Section

  
**MARIA DIVINA P. GONZALES**  
Chief, Accounting Section

ACKNOWLEDGEMENT

Republic of the Philippines )  
Quezon City ) s.s.

Before me, Notary Public, for and in QUEZON CITY this APR 15 2024 day of        2024  
appeared the following persons presenting to me their respective identifications, to wit:

Affiant	ID	Issued at	Issued on
<b>Julieta E. Oplencia</b>	SC # 20-30902	Cainta, Rizal	October 2, 2020
<b>Catherine S. Dela Pena</b>	Natl ID#2753-0187-0864-1072	Quezon City	March 3, 2021

WITNESS MY HAND AND SEAL, on the date and place above written.

\_\_\_\_\_  
Notary Public

  
**ATTY. HILARIO A. UNTAYAO**  
Not. Com. Expires 31 December 2025  
Roll No. 83825 - IBP No. 380081 (2024)  
PTR No. 5561573 (2024-Quezon City)  
MCLE No. VIII-0000996 (Until 2025)  
26 Columbia St., Cubao, Quezon City

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Series of 2024

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