



Republic of the Philippines
 Department of Agriculture
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
 Department of Agriculture Compound
 Elliptical Road, Diliman, Quezon City
 Tel. No. (02) 8928-8751 to 64 locals 2601-2625, email: pcafofficial@pcaf.da.gov.ph

March 11, 2024

**NOTICE OF AWARD
 No. 2024-013**

MS. IRENE BROSAS
 Authorized Representative
 BOXDEL PRINTING SERVICES
 2678 Tupas St. Sta. Ana
 Manila

Dear **Ms. Brosas**:

With reference to your quotation for the **ONE (1) LOT 21,680 PIECES (5,420 PIECES PER QUARTER) OF PRINTING OF QUARTERLY NEWSLETTER**, we are pleased to confirm the award to your firm for the total amount of **NINETY-SEVEN THOUSAND FIVE HUNDRED SIXTY PESOS (Php 97,560.00)**, inclusive of appropriate taxes and fees, with the following specifications:

Item Description	QTY	Unit Cost	Total Cost
Printing of Quarterly Newsletter	1 LOT	4.50	97,560.00
<i>Period Covered</i>	<i>Production period</i>	21,680 pcs	
* Jan to March 2024	* Mar 2024		
* April to June 2024	* July 2024	(or 5,420 PER QUARTER)	
* July to September 2024	* Oct 2024		
* October to December 2024	* Dec 2024		
SPECIFICATIONS:			
Paper: 8 pages (4 leaves, back-to-back)			
8.27in x 11.69in (A4 size)			
A3 (11.69 x 16.54 spreadsheet)			
Stock: C2S #80			
Full color: color separations provided by the printer			
Soft copy file provided by PCAF			
Binding: Saddle Stitch			
Computer Software: Adobe InDesign CS6			
Additional Requirements:			
*Folded newsletter - 4,766			
*Unfolded newsletter - 654			
Total - 5,420 pieces each quarter			
*The supplier will be in charge of pasting the names/labels at the inbox of the newsletter (folded newsletters only). The PCAF to provide the cut out labels.			
* Maximum of three (03) mock ups every issue with minor revisions. All excess copies outside of the 5,420 copies will be turned over to the client.			
* Delivery date: 15 calendar days upon receipt of final copy for printing			
Purpose: For distribution to stakeholders and partners			

Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at bacsec@pcaf.da.gov.ph upon receipt thereof.



Republic of the Philippines
 Department of Agriculture
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
 Department of Agriculture Compound
 Elliptical Road, Diliman, Quezon City
 Tel. No. (02) 8928-8751 to 64 locals 2601-2625, email: pcafofficial@pcaf.da.gov.ph

Page 2 of NOA NO. 2024-013

In connection with this Notice, please submit the following documents;

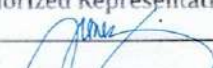
1. Omnibus Sworn Affidavit that the bidder is not related to the HOPE by consanguinity or affinity up to the third civil degree;
2. Signed Contract of Agreement.

For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147. Loc 2622

Thank you.

Very truly yours,


CYRIL L SOLIABAN
 O/C - Deputy Executive Director

I acknowledge receipt of this Notice of Award on March 19, 2024
 Name of Authorized Representative Ms. Irene Brasas
 Signature 
 Bank Details:
 Name of Payee : Boxdel Printing Services
 Name of Bank : Land Bank of the Philippines
 Branch : J.P. Rizal Makati City
 Account Number : 1831-1010-55

