


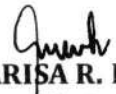
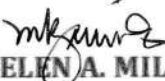


	<b>PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES</b> Control of Records Quality Form <b>HIGHLIGHTS OF THE MEETING</b>	PCAF-QP03-F03 Version 2
		BAC-HoM-2024-024
		Reference Number
	Date:	5/9/2024

<b>Title of Meeting:</b>	EPA: Opening of 1 Lot 7 Units of Laptop, 7 Units of Desktop, 14 Licenses of Antivirus, and 14 Licenses of Office Productivity Software
<b>Date &amp; Time:</b>	May 6, 2024/10:00 AM
<b>Venue:</b>	Apacible A Conference Room
<b>No. of Participants:</b>	18
<b>Sex Ratio:</b>	<input type="text" value="9"/> Male <input type="text" value="9"/> Female
<b>Classification of Participants (No.):</b>	<input checked="" type="text" value="18"/> Government <input type="text"/> Private Sector <input type="text"/> Academe <input type="text"/> Academe <input type="text"/> PWD <input type="text"/> PWD <input type="text" value="1"/> Senior Citizen <input type="text"/> Senior Citizen <input type="text" value="1"/> Indigenous People <input type="text"/> Indigenous People

Agenda/ Issues/Concerns	Agreements/ Actions to be taken	Responsible Agency/Unit	Timeline
<i>I. Call to Order</i>	The meeting was called to order at 10:00 AM by the BAC Chairperson Ms. Melinda T. Quiñones for the Opening of Bids for the Procurement of 1 Lot 7 Units of Laptop, 7 Units of Desktop, 14 Licenses of Antivirus, and 14 Licenses of Office Productivity Software - ITB No. 2024-001 with the Approved Budget for the Contract (ABC) amounting to Php 1,148,000.00.		
<b>I. Attendees</b>  <b>Prospective Bidder</b> Operation Officer: Agency:  <b>BAC</b> Chairperson: Vice Chairperson: Regular Member: Regular Member:  <b>BAC Secretariat</b> Head: Member: Member:  <b>BAC-TWG ICTS Head</b> Member:  <b>End-User</b> Staff, PMKMD MES Staff, PMKMD MES  <b>Observer</b> Representative, PCAFEA	<ul style="list-style-type: none"> <li>● Ms. Rore Gianne D. Orrola Terabit Computer System Corp.</li> <li>● Ms. Melinda T. Quinones</li> <li>● Ms. Marisa R. Lo</li> <li>● Ms. Maria Belen A. Milanes</li> <li>● Ms. Patrisha Joy F. Reytana</li> <li>● Mr. Ken Ryan P. Eleazar</li> <li>● Ms. Fraulein Claire G. Ronquillo</li> <li>● Mr. Sonny A. Chua Jr.</li> <li>● Mr. John Errasmus Mari Montiano</li> <li>● Kelvin R. Rualo</li> <li>● Mr. Ernani Pangilinan</li> <li>● Mr. Juan Miguel G. Rentosa</li> <li>● Mr. Reynaldo Villanueva Jr</li> </ul>		



<p>II. Topics Discussed</p> <p>A. Submission of the Bidding Documents</p> <p>B. Checking the Technical and Financial Documents</p>	<p>TERABIT COMPUTER SYSTEM CORP. submitted bids for the Procurement of One (1) Lot 7 Units of Laptop, 7 Units of Desktop, 14 Licenses of Antivirus, and 14 Licenses of Office Productivity Software; one (1) original copy and two (2) photocopies of the bids through the BAC Secretariat on May 6, 2024 at 8:56AM.</p> <p>The BAC together with the BAC TWG-ICTS for the Procurement of 1 Lot 7 Units of Laptop, 7 Units of Desktop, 14 Licenses of Antivirus, and 14 Licenses of Office Productivity Software conducted opening of bids for the said procurement.</p> <p>Only one (1) bidder submitted their bids, namely; TERABIT COMPUTER SYSTEM CORP. The BAC opened the submitted bids and found the legal/technical and financial documents in order. Using a non-discretionary "pass/fail" criterion and guided by a checklist, all the required documents are present in the submitted legal/technical and financial bids.</p> <p>Thus, the BAC rated the submitted bids of TERABIT COMPUTER SYSTEM CORP. "passed". (see attached checklist accomplished by the BAC members)</p> <p>To be forwarded to BAC-TWG for ICT-Related Equipment, Supplies and Materials for post qualifications.</p>	<p>BAC-TWG ICTS</p>	<p>May 9, 2024</p>
<p>III. Adjournment</p>	<p>The meeting was adjourned at 11:00 AM.</p>		

<p>Date prepared: May 7, 2024</p>	
<p>Prepared by:</p> <p>  <b>KEN RYAN P. ELEAZAR</b>  Head, BAC Secretariat</p>	<p>Approved by:</p>
<p>Recommending Approval by:</p> <p>  <b>MARISA R. LO</b>  BAC Vice-Chairperson</p> <p>  <b>MARIA BELÉN A. MILANES</b>  BAC Member</p> <p>  <b>PATRISHIA JOY F. REYTANA</b>  BAC Member</p>	<p>  <b>MELINDA T. QUINONES</b>  BAC Chairperson</p>



**BIDS AND AWARDS COMMITTEE**  
**OPENING OF BIDS FOR THE PUBLIC BIDDING OF PROCUREMENT OF ONE (1) LOT SEVEN (7) UNITS OF LAPTOP, SEVEN (7) UNITS OF DESKTOP, FOURTEEN (14) LICENSES OF ANTIVIRUS, AND FOURTEEN (14) LICENSES OF OFFICE PRODUCTIVITY SOFTWARE**  
**Invitation to Bid No. 2024-001**

Approved Budget for the Contract: ₱ 1,148,000.00  
 Date: May 6, 2024  
 Time: 10:00 AM  
 Venue: Apacible A Conference Room

**CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS**

PARTICULARS	SUPPLIERS	
	TERABIT COMPUTER SYSTEMS CORPORATION	
<b>I. TECHNICAL COMPONENT ENVELOPE</b>	PASS	FAIL
<i>Class "A" Documents</i>		
<b>Legal Documents</b>		
(a) Valid PhilGEPs Registration Certificate (Platinum Membership) (all pages) - valid until September 21, 2024 (PLATINUM)	/	

PARTICULARS	SUPPLIERS	
	TERABIT COMPUTER SYSTEMS CORPORATION	
<b>Technical Documents</b>	PASS	FAIL
(b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; <b>and</b>	/	

**REMARKS**

Region 10 - ICT Equipments - Printer  
 NTRC - Laptops and Printers  
 USTSP  
 DENR Albay, Cotabato - 6m



Notarized: May 2, 2024 (Bid Securing Declaration Form)

Tech Specs: COMPLIED

May 2, 2024

<p>(c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; <b>and</b></p>	/	
<p>(d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission <u>or</u> Original copy of Notarized Bid Securing Declaration; <b>and</b></p>	/	
<p>(e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; <b>and</b></p>	/	
<p>(f) Original duly signed Omnibus Sworn Statement (OSS) <b>and</b> if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent</p>	/	

<p><b>PARTICULARS</b></p>	<b>SUPPLIERS</b>	
	<b>TERABIT COMPUTER SYSTEMS CORPORATION</b>	
<p><b>Financial Documents</b></p>		
<p>(g) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC) or A Committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.</p>	/	

<p><b>PARTICULARS</b></p>	<b>SUPPLIERS</b>	
	<b>TERABIT COMPUTER SYSTEMS CORPORATION</b>	
<p><b>Class "B" Documents</b></p>	<b>PASS</b>	<b>FAIL</b>
<p>(h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.</p>	<i>not applicable</i>	

PARTICULARS	SUPPLIERS	
	TERABIT COMPUTER SYSTEMS CORPORATION	
II. FINANCIAL COMPONENT ENVELOPE	PASS	FAIL
(i) Original of duly signed and accomplished Financial Bid Form; <b>and</b>	/	
(j) Original of duly signed and accomplished Price Schedule(s).	/	
<b>Other documentary requirements under RA No. 9184 (as applicable)</b>		
(k) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.		not applicable
(l) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.		not applicable

**Php 946,750.00**  
 Laptop - MSI Bravo - 326,900.00  
 Desktop - Lenovo - 505,050.00  
 Antivirus - Kaspersky - 23, 800.00  
 Microsoft Office - 91,000.00

REMARKS

Prepared by:

  
**KEN RYAN P. ELEAZAR**  
 Head, BAC Secretariat

Evaluated by:

  
**MELINDA T. QUINONES**  
 BAC Chairperson

  
**MARISA R. LO**  
 BAC Vice Chairperson

  
**MARIA BELEN A. MILANES**  
 BAC Member

  
**PATRISHA JOY E. REYTANA**  
 BAC Member