



Republic of the Philippines
 Department of Agriculture
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
 Department of Agriculture Compound
 Elliptical Road, Diliman, Quezon City
 Tel. No. (02) 8928-8751 to 64 locals 2601-2625, email: pcafofficial@pcaf.da.gov.ph

April 29, 2024

**NOTICE OF AWARD
 No. 2024-049**

MR. BENEDICT SAMSON
 Authorized Representative
 CROWNLIFESTYLE.NET, INC.
 (CROWN REGENCY HOTEL AND TOWERS)
 Fuente Tower Osmena Blvd.
 Sta. Cruz, Cebu City

Dear **Mr. Samson:**

With reference to your quotation for the **ONE (1) LOT MEALS AND ACCOMMODATION FOR THE CONDUCT OF ORIENTATION FOR NEWLY RECRUITED AFCS AND NEWLY DESIGNATED COORDINATORS ON MAY 15-17, 2024 IN CEBU CITY**, we are pleased to confirm the award to your firm for the total amount of **TWO HUNDRED EIGHT THOUSAND THIRTY TWO PESOS (Php 208,032.00)** with the following specifications:

Item Description	QTY	Unit Cost	Total Cost
MEALS AND ACCOMMODATION FOR THE CONDUCT OF ORIENTATION FOR NEWLY RECRUITED AFCS AND NEWLY DESIGNATED COORDINATORS ON MAY 15-17, 2024 IN CEBU CITY	1 LOT	208,032.00	208,032.00
Php 2,200.00/pax/day @ 3 days and 2 nights @ 44 pax			
Php 400.00/pax @ 44 pax for Networking session			
Inclusions:			
HOTEL ROOM ACCOMMODATION (air conditioned, triple sharing individual bed)			
MEALS on the 1st day (Lunch, PM Snacks and Buffet Dinner)			
MEALS on the 2nd day (Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, Managed Buffet Dinner)			
MEALS on the 2nd Day (Networking Session)			
MEALS on the 3rd day (Buffet Breakfast, AM Snacks)			
MEALS should include two (2) main courses, vegetables, soup, dessert and one round drinks/juice during lunch and dinner			
Note: No Cream Dory in the menu			
Free use of Conference room for 2 days			
(can accommodate participants up to 44 pax for fish bone and/or round table set up, well-lighted, air conditioned, with good ventilation)			
Provision of lift or elevator when building has more than 2 floors for Senior Citizens and PWD use			
Provision of LCD screen, at least 2 whiteboards with markers and eraser, pads, and pen			
Provision of alcohol for sanitation (for Covid-19 safety protocols)			
Provision of transport Airport to Hotel and vice versa			
Free use of electricity for laptops, LCDs, and printers			

Free use of sound system, extension cords and microphones with extra batteries			
Free use of projectors and wireless presenters / pointers			
Flowing coffee tea and purified water, candies mints and peanuts during sessions			
With complimentary welcome streamer and backdrop tarpaulin			
Free parking and access to other hotel amenities free of charge			
Complimentary Wi-Fi connectivity			
With standby generator			
With nearby medical responder at the venue			
Preferred Location: Cebu City			
(must be strategically located at a nearby hospital/clinic and is accessible by public transport)			
Date: May 15-17, 2024			
<i>inclusive of government tax</i>			
<i>Purpose: For the conduct of orientation for Consultative Bodies</i>			
<i>Activity: Conduct of Orientation to PCAF Stakeholders</i>			

Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at bacsec@bcpd.gov.ph upon receipt thereof.

In connection with this Notice, please submit the following documents:

1. Omnibus Sworn Affidavit that the bidder is not related to the HOPE by consanguinity or affinity up to the third civil degree;
2. Signed Contract of Agreement.

For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147, Loc 2622

Thank you.

Very truly yours,

CYBIL SOLIABAN
 Deputy Executive Director

I acknowledge receipt of this Notice of Award on MA-102, 2024
 Name of Authorized Representative BENEDICT SAMSON
 Signature _____
 Bank Details:
 Name of Payee CROWN LIFESTYLE.NET, INCORPORATED
 Name of Bank ASIA UNITED BANK
 Branch CEBU CITY
 Account Number 201-01-000435-5

