



Republic of the Philippines
 Department of Agriculture
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
 Department of Agriculture Compound
 Elliptical Road, Diliman, Quezon City
 Tel. No. (02) 8928-8751 to 64 locals 2601-2625, email: pcafofficial@pcaf.da.gov.ph

April 29, 2024

**NOTICE OF AWARD
 No. 2024-050**

MS. NADIA V. RAMIREZ
 Authorized Representative
 LM METRO HOTEL
 Don Toribio Street, Tetuan
 Zamboanga City

Dear Ms. Ramirez:

With reference to your quotation for the **ONE (1) LOT MEALS AND ACCOMMODATION FOR THE CONDUCT OF TRAINING ON COMPETENCY ADVANCEMENT IN POLICYMAKING AND ENGAGEMENT FOR AGRICULTURAL AND FISHERY COUNCILS (AFCs) ON MAY 12-16, 2024 IN ZAMBOANGA CITY**, we are pleased to confirm the award to your firm for the total amount of **THREE HUNDRED TWENTY ONE THOUSAND ONE HUNDRED TWENTY FIVE PESOS (Php 321,125.00)** with the following specifications:

Item Description	QTY	Unit Cost	Total Cost
MEALS AND ACCOMMODATION	1 LOT	321,125.00	321,125.00
Php 2,200.00/pax/day @ 4 nights and 5 days @ 35 pax			
Php 400.00/pax @ 35 pax for Networking session			
Inclusions:			
Php 2,200.00/pax/day @ 4 nights and 5 days @ 35 pax			
(twin-sharing room, individual bed)			
MEALS on the 1st day (Lunch, PM Snacks and Buffet Dinner)			
MEALS on the 2nd day (Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, Managed Buffet Dinner)			
MEALS on the 3rd day (Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, Managed Buffet Dinner)			
MEALS on the 3rd Day (Networking Session)			
MEALS on the 4th day (Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, Managed Buffet Dinner)			
MEALS on the 5th day (Buffet Breakfast and AM Snacks)			
MEALS should include two (2) main courses, vegetables, soup, dessert and one round drinks/juice during lunch and dinner			
Note: No Cream Dory in the menu			
Use of Conference room for 3.5 days			
(could accommodate participants up to 50 pax for fish bone and/or round table set up, well-lighted, air conditioned, with good ventilation)			
Provision of lift or elevator when building has more than 2 floors for Senior Citizens and PWD use			
Provision of LCD screen, at least 2 whiteboards with markers and eraser, pads, and pen			



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Provision of alcohol for sanitation			
Free use of electricity for laptops, LCDs, and printers			
Free use of sound system, extension cords and minimum of 3 microphones with extra batteries			
Free use of projectors and wireless presenters / pointers			
Flowing coffee/tea and purified water, candies/mints and peanuts during sessions			
Preferably with in-house nurse and medical attendant in-case of emergencies			
Free parking and access to other hotel amenities free of charge			
Complimentary WI-FI connectivity			
With standby generator			
Preferred Location: Zamboanga City			
(must be strategically located and accessible by public transport and near to clinics or hospitals)			
Date: May 12-16, 2024			
Purpose: For the conduct of training on Competency Advancement in Policymaking and Engagement for Agricultural and Fishery Councils (AFCs) of BARMM			
Activity: Conduct of trainings/trainors trainings for CBs and Coordinators			

Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at baecsec@pcaf.da.gov.ph upon receipt thereof.

In connection with this Notice, please submit the following documents;

1. Omnibus Sworn Affidavit that the bidder is not related to the HOPE by consanguinity or affinity up to the third civil degree;
2. Signed Contract of Agreement.

For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147. Loc 2622

Thank you.

Very truly yours,


CYRIL U. SOLIABAN
 OIC - Deputy Executive Director

I acknowledge receipt of this Notice of Award on May 02, 2024
 Name of Authorized Representative Nadia V. Ramirez
 Signature _____

Bank Details:

Name of Payee : Lm Metro Hotel by Lucy Ang Luy
 Name of Bank : Land Bank of the Philippines
 Branch : KCC mall de Zamboanga Branch
 Account Number : 1951-1393-31

