



Republic of the Philippines  
Department of Agriculture  
**PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES**  
Department of Agriculture Compound  
Elliptical Road, Diliman, Quezon City  
Tel. No. (02) 8928-8751 to 64 locals 2601-2625, email: pcafofficial@pcaf.da.gov.ph

April 22, 2024

**NOTICE OF AWARD**  
**No. 2024-042**

**MS. JOJIE REPIA VELINA**  
Sole Proprietor  
MOSTACO MARKETING  
68A Lalaine Bennet Street  
BF Resort Village Las Pinas City

Dear Ms. Velina:

With reference to your quotation for the following procurements, we are pleased to confirm the award to your firm:

**PR NO. 24-03-089 - ONE (1) pc HP LASERJET IMAGING DRUM** for the total amount of **FIVE THOUSAND TWO HUNDRED THIRTY-ONE PESOS (Php 5,231.00)**, inclusive of appropriate taxes and fee, with the following specifications:

Item Description	QTY	Unit	Unit Cost	Total Cost
<b>HP 126A CE314A IMAGING DRUM</b> HP Laserjet Imaging Drum	1	pc	5,231.00	5,231.00
<i>Purpose: For PDCD's use (Fy 2024 1st semester)</i>				

**PR NO. 24-03-096 - ONE (1) LOT ITEMS (COMMON SUPPLIES) NOT AVAILABLE AT PS-DBM PER ATTACHED COPY OF CERTIFICATE OF NON-AVAILABILITY OF STOCKS DATED MARCH 14, 2024**, for the total amount of **ELEVEN THOUSAND FOUR HUNDRED FIFTY-SEVEN PESOS (Php 11,457.00)**, inclusive of appropriate taxes and fee, with the following specifications:

Item Description	QTY	Unit	Unit Cost	Total Cost
<b>ITEMS (COMMON SUPPLIES) NOT AVAILABLE AT PS-DBM PER ATTACHED COPY OF CERTIFICATE OF NON-AVAILABILITY OF STOCKS DATED FEBRUARY 26, 2024</b>	1 LOT			276,415.00
HBW Ballpen	64	piece	4.00	256.00
MAXELL AA 2S BATTERY, dry cell, size AA, 2pcs per pack	64	pack	24.00	1,536.00
MAXELL AAA 2S BATTERY, dry cell, size AAA, 2pcs per pack	12	pack	30.00	360.00
LCT BRISTOL A4 230GSM BRISTOL BOARD A4-GREEN, 100 pieces	6	ream	323.00	1,938.00
LCT BRISTOL A4 230GSM BRISTOL BOARD A4-PINK, 100 pieces	6	ream	323.00	1,938.00
LCT BRISTOL A4 230GSM BRISTOL BOARD A4-YELLOW, 100 pieces	6	ream	323.00	1,938.00
LCT BRISTOL A4 230GSM BRISTOL BOARD A4-BLUE, 100 pieces	6	ream	323.00	1,938.00



LCT BRISTOL A4 230GSM BRISTOL BOARD A4-ORANGE, 100 pieces	6	ream	323.00	1,938.00
OFFICEMATE LONG 100S Carbon Film, Legal size	2	piece	256.00	512.00
BOSS/DIAMOND CLIP, backfold, 25mm, one dozen	20	box	18.00	360.00
BOSS/DIAMOND CLIP, backfold, 32mm, one dozen	6	box	26.00	156.00
LOCAL GENERIC BIG CUTTER/UTILITY KNIFE, for general purpose	4	piece	11.00	44.00
MAGAZINE BOX SINGLE DATA FILE BOX	48	piece	84.00	4,032.00
ARCHFILE HORIZONTAL DATA FOLDER, made of chipboard, taglia lock	373	piece	93.00	34,689.00
SHINY S300 DATER STAMP	1	piece	318.00	318.00
SOLBAC 400G DISINFECTANT SPRAY, Aerosol type	9	can	339.00	3,051.00
EXCEL NO FOAM 24MM X 10M DOUBLE SIDED TAPE	1	piece	18.00	18.00
JOY/HBW/UK ERASER, felt, for blackboard/whiteboard	3	piece	18.00	54.00
OMNI WEU-108-PK EXTENSION CORD, 1.83 meters cord length, Universal Outlet Extension Cord 8-Gang with Switch	1	piece	840.00	840.00
TIGER FASTENER, metal, non-sharp edges, 50 sets per box	27	box	42.00	1,134.00
FANCY A4 ASSTD 100S Folder, with slide	2	bundle	284.00	568.00
VECO PB LOCAL GREEN 100S Folder pressboard	1	box	952.00	952.00
BRISTOL 10S ASSTD COLOR FILE TAB DIVIDER, A4, 10 tabs per box	2	box	12.00	24.00
BRISTOL 10S ASSTD COLOR FILE TAB DIVIDER, Legal, 10 tabs per box	2	box	22.00	44.00
KIPPY 200 GRAMS GLUE, all-purpose, 200 grams	11	jar	74.00	814.00
SPEEDO INDEX TAB, self-adhesive, Transparent, 5 sets per box	20	box	84.00	1,680.00
INK, BROTHER BT D60BK, Original	31	cart/tank	300.00	9,300.00
INK, BROTHER BT5000C, Original	17	cart/tank	300.00	5,100.00
INK, BROTHER BT 5000M, Original	17	cart/tank	300.00	5,100.00
INK, BROTHER BT 5000Y, Original	17	cart/tank	300.00	5,100.00
INK, BROTHER LC 642-BK, Original	9	cart/tank	600.00	5,400.00
INK, BROTHER LC 642-C, Original	9	cart/tank	600.00	5,400.00
INK, BROTHER LC 642-M, Original	9	cart/tank	600.00	5,400.00
INK, BROTHER LC 642-Y, Original	9	cart/tank	600.00	5,400.00
INK CARTRIDGE, CANON GI-790, BLACK (G1000), Original	4	cart	375.00	1,500.00
INK CARTRIDGE, CANON GI-790, CYAN (G1000), Original	2	cart	345.00	690.00
INK CARTRIDGE, CANON GI-790, MAGENTA (G1000), Original	2	cart	345.00	690.00





INK CARTRIDGE, CANON GI-790, YELLOW (G1000), Original	2	cart	345.00	690.00
EPSON 003 Ink Cart, C13T00V100 (003), Black, Original	2	piece	240.00	480.00
EPSON 003 Ink Cart, C13T00V200 (003), Cyan, Original	2	piece	240.00	480.00
EPSON 003 Ink Cart, C13T00V300 (003), Magenta, Original	2	piece	240.00	480.00
EPSON 003 Ink Cart, C13T00V400 (003), Yellow, Original	2	piece	240.00	480.00
EPSON T664 INK CARTRIDGE, EPSON C13T664100 (T6641), Black, Original	2	bottle	200.00	400.00
HBW PURPLE INK, for stamp pad, 50 ml	16	bottle	24.00	384.00
HBW PURPLE 60ML INK, for stamp pad	6	bottle	24.00	144.00
INK, HP GT53, Black (90ml), Original	12	cart	210.00	2,520.00
INK, HP GT52, Maroon, Original	12	cart	210.00	2,520.00
INK, HP GT52, Cyan, Original	12	cart	210.00	2,520.00
INK, HP GT52, Yellow, Original	12	cart	210.00	2,520.00
MAGAZINE BOX DOUBLE MAGAZINE FILE BOX, Large	6	piece	131.00	786.00
EXCEL GREEN MARKER, Fluorescent	4	piece	12.00	48.00
HBW MARKER, Permanent, Black	4	piece	12.00	48.00
HBW MARKER, Permanent, Blue	4	piece	12.00	48.00
HBW MARKER, Permanent, Red	4	piece	12.00	48.00
EXCEL MARKER, Whiteboard, Black	8	piece	15.00	120.00
EXCEL MARKER, Whiteboard, Blue	4	piece	15.00	60.00
EXCEL MARKER, Whiteboard, Red	4	piece	15.00	60.00
VECO/ADVANCE 60LVS NOTEBOOK, stenographer	27	pad	18.00	486.00
BOSS/HBW/ACURA NOTEPAD, stick on, 50mm x 76 mm (2" x 3") min	28	pad	16.00	448.00
BOSS/HBW/ACURA NOTEPAD, stick on, 76mm x 100mm (3" x 4") min	38	pad	23.00	874.00
BOSS/HBW/ACURA NOTEPAD, stick on, 3" x 3", 100 sheets per pad	55	pad	18.00	990.00
SUPERFAX A4 OVERHEAD PROJECTOR TRANSPARENCY FILM, 100 sheets	4	ream	300.00	1,200.00
CROCO 80GSM PAPER, MULTICOPY A4, 500 sheets per ream	153	ream	211.00	32,283.00
CROCO 80GSM PAPER, MULTIPURPOSE A4, 500 sheets per ream	75	ream	211.00	15,825.00
CROCO 80GSM PAPER, MULTIPURPOSE Legal, 500 sheets per ream	75	ream	240.00	18,000.00
RAMBO/PRINCE Paper Clip, vinyl/plastic coated, 33mm, 100 pcs	9	ream	9.00	81.00



M-014 PAPER CUTTER A4 10X12 Paper Cutter/Trimmer	6	box	31.00	186.00
#2 BOSS PENCIL, lead/graphite, with eraser, 12 pcs	6	piece	39.00	234.00
GLOSSY ELIT INKJET A4 200GSM 10S PHOTO PAPER	5	box	102.00	510.00
RAMBO/PRINCE PLASTIC FASTENER, 50 sets	20	box	29.00	580.00
BOSS/PREVAILED/UK PUNCHER, paper, heavy duty	2	box	144.00	288.00
OFFICIAL VISION RECORD BOOK, 500 PAGES	14	piece	166.00	2,324.00
TIGER FLAT Rubber Bond No. 18, 350g	1	book	144.00	144.00
P537 0.5 SIGN PEN, Black	13	box	23.00	299.00
MYGEL 0.3 SIGN PEN, Extra Fine Tip, Black	40	piece	23.00	920.00
MYGEL 0.3 SIGN PEN, Extra Fine Tip, Blue	8	piece	23.00	184.00
P537 0.5 SIGN PEN, Fine Tip, Blue	16	piece	23.00	368.00
MYGEL 0.7 SIGN PEN, Medium Tip, Black	43	piece	23.00	989.00
MYGEL 0.7 SIGN PEN, Medium Tip, Blue	29	piece	23.00	667.00
PILOT V10 SIGN PEN, ROLLERBALL PEN BXGPN V10 BLACK WITH GRIP	12	piece	64.00	768.00
#1 JOY/HBW STAMP PAD, felt	4	piece	42.00	168.00
PLIER JOY/HBW/UK STAPLE REMOVER, plier	6	unit	52.00	312.00
BOSS/GT/WELLS STAPLE WIRE, standard	60	box	27.00	1,620.00
#35 BOSS/PREVAILED STAPLER, standard type	1	piece	87.00	87.00
STORAGE BOX 15 X 12 X 10 INCHES CHIPBOARD W COVER	10	piece	300.00	3,000.00
EXCEL 19MM X 16M TAPE, electrical	4	roll	20.00	80.00
EXCEL 20Y TAPE, masking, 24 mm	11	roll	27.00	297.00
EXCEL 20Y TAPE, masking, 48 mm	16	roll	53.00	848.00
EXCEL 50M TAPE, packaging, 48 mm	8	roll	22.00	176.00
EXCEL 50M TAPE, transparent, 24 mm	57	roll	14.00	798.00
EXCEL 50M TAPE, transparent, 48 mm	16	roll	22.00	352.00
TISYU 1 PLY TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	61	pack	35.00	2,135.00
TONER CARTRIDGE, HP CB435A, Black, Original	5	cart	2,600.00	13,000.00
TONER CARTRIDGE, HP CB436A, Black, Original	2	cart	2,600.00	5,200.00
TONER CARTRIDGE, HP CE285A (HP85A), Black, Original	11	cart	2,500.00	27,500.00
TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet, Original	4	cart	2,800.00	11,200.00
TONER CARTRIDGE, HP CF350A, Black LaserJet, Original	2	cart	2,800.00	5,600.00
TWINE 1 KILO, plastic	2	roll	65.00	130.00
ELIT VELLUM 120GSM 50S VELLUM BOARD PAPER, WHITE, LEGAL, 50 sheets	2	ream	108.00	216.00
<i>Purpose: for official use of Administrative and Financial Management Division (AFMD)</i>				





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Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at [bacsec@pcaf.da.gov.ph](mailto:bacsec@pcaf.da.gov.ph) upon receipt thereof.

In connection with this Notice, please submit the following documents;

1. Omnibus Sworn Affidavit that the bidder is not related to the HOPE by consanguinity or affinity up to the third civil degree;
2. Signed Purchase Order.

For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147. Loc 2622


Thank you.

Very truly yours,

  
**CYRIL L. SOLIABAN**  
 OIC - Deputy Executive Director

I acknowledge receipt of this Notice of Award on 5/2/24

Name of Authorized Representative JOJIE VELINA

Signature   
JOJIE R. VELINA

Bank Details:

Name of Payee : \_\_\_\_\_  
 Name of Bank : \_\_\_\_\_  
 Branch : \_\_\_\_\_  
 Account Number : \_\_\_\_\_

