

**CONTRACT OF AGREEMENT**

**KNOW ALL MEN BY THESE PRESENT:**

This Contract of Agreement made and entered into this 02 JUL 2024 day of \_\_\_\_\_ 2024 at Quezon City, Philippines by and between:

The **PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES (PCAF)**, a government agency attached to the Department of Agriculture (DA), created pursuant to Executive Order No. 366, Series of 2004, with office address at the Apacible Hall, Department of Agriculture Compound, Elliptical Road, Diliman, Quezon City, represented in this Act by its **OIC - Executive Director, JULIETA E. OPULENCIA**, hereinafter referred to as the **PCAF**;

-and-

**MAYNILAD TOURS & EDUCATIONAL SERVICES INC.**, a registered corporation duly organized under Philippine laws and licensed to operate business in the Philippines, with principal office address at Blk. 113, Lot 25, Neopolitan Villa, Vienna Subd., Brgy. Greater Lagro, Quezon City, represented in this Act by its Office Manager, **ERLINDA F. VILLANUEVA**, hereinafter called as the **SUPPLIER**;

**WITNESSETH**

**WHEREAS**, the **PCAF** has requested the procurement of two (2) units Air-conditioned Tourist Buses (for drop-off and pick-up) to provide the necessary ferrying assistance to the **"CONDUCT OF JOINT PCAF, NSC AND AFC FIRST SEMESTER PERFORMANCE REVIEW AND PLANNING WORKSHOP"** scheduled for July 10-12, 2024. This request is supported by **Purchase Request No. 24-06-250**. The procurement opportunity was posted on the PhilGEPS website, and a Request for Quotation was emailed to three (3) prospective suppliers/contractors with known qualifications.

**WHEREAS**, the Approved Budget for the Contract (ABC) is **ONE HUNDRED TEN THOUSAND PESOS (Php 110,000.00)**;

**WHEREAS**, the **SUPPLIER** has represented and warranted itself as a capable, competent, and duly licensed provider of bus rental services under the terms and conditions hereinafter set forth;

**WHEREAS**, **PCAF** has agreed to enter into a contract with the **SUPPLIER** for the engagement of its services through Negotiated Procurement under Small Value Procurement as an alternative mode of procurement pursuant to Section 53.9 of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184;

**WHEREAS**, the Bids and Awards Committee (BAC) opened the bid on June 18, 2024, and the BAC-TWG conducted an ocular visit to determine compliance with specifications based on the Request for Quotation.

**WHEREAS**, after due evaluation by the BAC-TWG, the BAC declared the **SUPPLIER** as the Lowest Calculated and Responsive Quotation; thus, the BAC recommended to the HOPE to award the above-mentioned procurement to the **SUPPLIER**;

**WHEREAS**, **PCAF** issued the **Notice of Award Number 2024-092** to the **SUPPLIER** on 18 June 2024;



**NOW THEREFORE**, in view of the foregoing premises, the parties have agreed to the following terms and conditions:

Section 1

**SCOPE OF SERVICES**

The **SUPPLIER** will provide two (2) Air-conditioned Tourist Buses, each seating 49 passengers comfortably. These buses will have a 2x2 seating arrangement with reclining seats and will include onboard video entertainment, overhead and luggage compartments, seat covers, and a fire extinguisher for safety. The buses will be from 2018 or newer models.

Section 2

**CONTRACT PRICE**

For and consideration of the **SERVICES** to be undertaken by the **SUPPLIER**, the **PCAF** shall pay the **SUPPLIER** in Philippine Currency in accordance with the Contract the total amount of **NINETY-TWO THOUSAND PESOS (Php 92,000.00) inclusive of all applicable government taxes and fees** for the whole trip.

Section 3

**RESPONSIBILITIES OF THE SUPPLIER**

The **SUPPLIER** shall:

1. Provide the required two (2) 49-seater Air-conditioned Tourist Buses for **PCAF** on July 10-12, 2024, with bus models 2018 or newer.
2. Be responsible for all necessary permits, licenses, taxes and fees, etc. to all concerned regulatory agencies for the duration of the contract.
3. Provide and cover the following expenses:
  - Diesel fuel
  - Drivers
  - Parking or Toll fees, if any
  - P50,000/person add-on accident insurance, aside from the regular PAMI insurance
4. Clean and disinfect the buses after each use.
5. Ensure that the bus units strictly comply with the specifications set forth in this contract. **PCAF** reserves the right to demand replacement units for any that do not meet these specifications.
6. Ensure that sufficient replacement units are available to handle any contingency, emergency repair, maintenance, accidents, or mechanical breakdowns.
7. Be held accountable for all liabilities resulting from damage to properties and lives attributed to the **SUPPLIER's** fault or negligence for the duration of this contract.
8. Hold **PCAF** free from any third-party liability arising from damages to public and private properties, death, or injury to people as a result of any incident attributed to the **SUPPLIER's** fault that may have occurred during the performance of the contract.
9. Ensure that all the services to be performed under or pursuant to this contract shall meet the same high standards as those offered by similar businesses of superior knowledge and skill engaged in similar services under analogous circumstances; and
10. Issue an Official Receipt in the name of **PCAF** upon receipt of full payment.



Bob F. White

Section 4

**RESPONSIBILITIES OF PCAF**

The **PCAF** shall:

1. Ensure that the **SUPPLIER** meets the bus specifications on the day of the activity.
2. Pay the **SUPPLIER** for the two (2) units of Air-conditioned Tourist Buses after the trip and receipt of the billing statement.
3. Agree that it shall be charged or billed the total amount of **NINETY-TWO THOUSAND PESOS (Php92,000.00) inclusive of government taxes** for the whole trip.
4. Exercise strict discipline and ensure that personnel are closely supervised and managed in accordance with the law and policies set forth by the **SUPPLIER**.

Section 5

**TERMS OF PAYMENT**

**PCAF** is obligated to pay the **SUPPLIER** within thirty (30) days after the conclusion of the Joint PCAF, NSC and AFC First Semester Performance Review and Planning Workshop and upon receipt of the billing statement.

Section 6

**INCLUSION IN THE SERVICES**

The **SUPPLIER** shall provide for the following:

**Date of Trip and Destination**

1. July 10, 2024 - PCAF Office, Diliman, Quezon City to Clark, Pampanga
2. July 12, 2024 - Clark, Pampanga to PCAF Office, Diliman, Quezon City

Section 7

**TERMINATION OF CONTRACT**

**PCAF** reserves the right to terminate this Contract for any substantial breach committed by the **SUPPLIER** and such breach is not corrected within a reasonable time upon demand, as warranted by the circumstances.

Section 8

**VENUE OF ACTION**

The parties shall make every effort to resolve amicably and by mutual consultation any or all disputes or differences arising between the Parties in connection with the implementation of this Contract. In case of litigation arising from or in connection with this contract, the parties agree that the venue of action shall be at the proper court in Quezon City only to the exclusion of other courts.

Section 9  
**CAPACITY AND AUTHORIZATION**

Each party in this contract assures and warrants that it has the authority to sign and fulfill the agreement without violating any laws or existing agreements. Additionally, it confirms that the contract is legally binding and enforceable.

Section 10  
**LIQUIDATED DAMAGES**

As provided in Section 68 of the revised IRR of RA 9184, the winning bidder shall pay liquidated damages in case of breach of contract. The amount of liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.

Section 11  
**AMENDMENT**


All stipulations set forth in this Contract shall apply unconditionally, subject to amendments that may be mutually agreed upon by both parties in writing.

**IN WITNESS WHEREOF**, the parties have hereunto affixed their signatures this 07 JUL 2024 day of \_\_\_\_\_ 2024 at Quezon City, Philippines.


**PHILIPPINE COUNCIL FOR  
AGRICULTURE AND FISHERIES**  
PCAF

  
**JULIETA E. OPULENCIA**  
OIC, Executive Director

**MAYNILAD TOURS & EDUCATIONAL  
SERVICES INC.**  
SUPPLIER

  
**ERLINDA F. VILLANUEVA**  
Office Manager

**SIGNED IN THE PRESENCE OF:**

  
**FLORELIZ P. AVELLANA**  
Chief, Planning, Monitoring &  
Knowledge Management Division

  
**GERLYN D. COLOMA**  
Sales Assistant

PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES

ALLOTMENT AVAILABLE: 92,000

FUNDS AVAILABLE: 92,000

BS No. 62-10001-2024-07 -

Control No. 101-24-07-121



**JOSE REDENTOR H. BESEÑO**  
OIC-Assistant Division Chief for Financial  
Matters, AFMD; and Chief, Budget Section



**MARIA DIVINA P. GONZALES**  
Chief, Accounting Section

ACKNOWLEDGEMENT

Republic of the Philippines )  
Quezon City ) s.s.

**10 2 JUL 2024**

Before me, Notary Public, for and in **QUEZON CITY** this \_\_\_\_\_ day of \_\_\_\_\_ 2024 appeared the following persons presenting to me their respective identifications, to wit:

Affiant	ID	Issued at	Issued on
Julietta E. Opulencia	SC # 20-30902	Cainta, Rizal	October 2, 2020
Erlinda F. Villanueva	SC #5242	Quezon City	February 12, 2013

WITNESS MY HAND AND SEAL, on the date and place above written.

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Series of 2024

Notary Public



**ATTY. FELIX ARDANDO M. IBARRA**  
NOTARY PUBLIC until December 31 2024  
ADMIN MATTER NO NP 223 (2023 2024)  
ROLL No 80835  
STR No 5372413 QUEZON CITY  
BP No 254793 12 28 22  
MCLE No VIII-0000973 04 14 25  
No. 160 Quilino Highway Bigy Kaligayahan QC