

CONTRACT OF AGREEMENT

KNOW ALL MEN BY THESE PRESENT:

This Contract of Agreement made and entered into this 12 day of APR 2024 at Quezon City, Philippines by and between:

The **PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES (PCAF)**, a government agency attached to the Department of Agriculture (DA), created pursuant to Executive Order No. 366, Series of 2004, and the Department of Budget and Management (DBM) approved Rationalization Plan covering the consolidation of the National Agricultural and Fishery Council (NAFC) and Livestock Development Council (LDC) on June 26, 2013, with office address at the Apacible Hall, Department of Agriculture Compound, Elliptical Road, Diliman, Quezon City, represented in this Act by its **DA Executive Director, JULIETA E. OPULENCIA**, herein referred to as the **PCAF**,

-and-

MEANN'S LAUNDRY SHOP, a company licensed to operate business under the laws of the Republic of the Philippines with principal office address at 139-C Road 2, Bagong Pag-asa, Quezon City, represented in this Act by its Authorized Representative, **MARY ANN C. ARBOLEDA**, hereinafter referred to as the **SUPPLIER**.

WITNESSES

WHEREAS, the **PCAF** requested the procurement of One (1) Lot Nine (9) Months Laundry Services for the period April 1, 2024 to December 31, 2024 through PR No. 24-03-077 dated March 4, 2024 and Request for Quotations (RFQs) were sent to service providers;

WHEREAS, the **SUPPLIER** is engaged in the provision of laundry services and had submitted its quotation;

WHEREAS, after careful evaluation by the Bids and Awards Committee (BAC), the **SUPPLIER** was declared as the Lowest Calculated and Responsive Bid, thus, the BAC recommended to the **HOPE** to award the above-mentioned procurement to the **SUPPLIER**.

WHEREAS, **PCAF** issued the Notice of Award to the **SUPPLIER** on March 19, 2024.

NOW THEREFORE, in view of the foregoing premises, the parties have agreed to the following terms and conditions:

A. OBLIGATIONS OF PCAF

1. Allocated and disburse funds in the total amount of **Twenty-Two Thousand Five Hundred Pesos (Php 22,500.00), inclusive of government taxes, to MEANN'S LAUNDRY SHOP** for the provision of **One (1) Lot Nine (9) Months Laundry Services for the period April 1, 2024 to December 31, 2024**; and
2. Pay the **SUPPLIER** after receipt of the billing statement.

B. OBLIGATIONS OF THE SUPPLIER

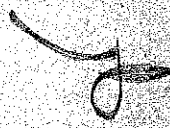
1. Provide the required laundry services for the period April 1, 2024 to December 31, 2024 for the total amount of Twenty-Two Thousand Five Hundred Pesos (P22,500.00), inclusive of government taxes, as follows:

- 50 kilos/month @ P50.00/kilos @ 9 months
- Free pick-up and delivery
- Monthly billing

2. Bill the PCAF monthly for the laundry services provided and provide the necessary payment details, and

Name of Bank/Branch	LAND BANK OF THE PHILIPPINES
Bank Account Name	ESANCO
Bank Account Number	3716-0214-66

3. Acknowledge the receipt of payment by issuing the corresponding Official Receipt in the name of PCAF.



C. LIQUIDATED DAMAGES

As provided in Section 68 of the revised IRR of RA 9184, the winning bidder shall pay liquidated damages in case of breach of contract. The amount of liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Performing Entity may resold or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

D. GENERAL PROVISIONS

The parties shall mutually agree to perform, fulfill and abide by all the provisions and requirements and on all matters contained or could be reasonably inferred from the Contract.

E. AMENDMENTS


All stipulations set forth in this Contract shall apply unconditionally, subject to amendments that may be mutually agreed upon by the parties.

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures this APR 11 2024 of 2024 at Quezon City.

PHILIPPINE COUNCIL FOR
AGRICULTURE AND FISHERIES
PCAF


MARIA E. OFRENDA
OIC-Executive Director

MEANN'S LAUNDRY SHOP
SUPPLIER


MARY ANN C. AREBOLADA
Authorized Representative


SIGNED IN THE PRESENCE OF:


MAESA R. JO
OIC-Chief, Administrative, Financial
and Management Division


CELSO R. MATRO, JR.
OIC-Chief, General Services Section

PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES

ALLOTMENT AVAILABLE 11,500
BS NO. 03-10001-2014-04-253


RENE E. BESENO
OIC-Ass't. Division Chief, AFMD &
Chief, Budget Section

FUND AVAILABLE 27,500
CONTROL NO. 101-14-04-046


MARIA DIVINA T. GONZALES
Chief, Accounting Section

PCAF-Contract-2024-013

ACKNOWLEDGEMENT

Republic of the Philippines)
Quezon City) s.s.

(APR 12 2024)

QUEZON CITY

BEFORE ME, NOTARY PUBLIC, for and in _____ this _____ day of _____, 2024,
appeared the following persons presenting to me their respective identification, to wit:

Assistant	Passport No./CTC No./PCAF ID No.	Issued at	Issued on
MELBA E. OPOLENCIA	SCH20-30902	Cainta, Rizal	October 2, 2020
MARY ANN C. ARBOLEDA	DL# N04-11-024025	Quezon City	

WITNESS MY HAND AND SEAL, on the date and place above written.

[Handwritten Signature]

Notary Public

ATTY. RIZAL JOSUE Y. YAMORUSA

Notary Public in Quezon City

Adm. Matter No. 153 until Dec. 31, 2024

PTR No. 50989940/01-02-4024/04C

TAP No. 320024/12-15-2023/0.C./RPU No. 23435

MCLE No. WH-0080885/09-01-2023

Add. Room 201 Manggata Bldg. No. 25

Matalino St., cor. Masikop Ext., Central Post Office

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