



Republic of the Philippines
 Department of Agriculture
PROLIFERATION COUNCIL FOR AGRICULTURE AND FISHERIES
 Department of Agriculture Compound
 (Physical Road, Dilliman, Quezon City
 Tel. No. (02) 8928-8751 to 64 locals 2601-2625, email: pcafofficial@pcaf.da.gov.ph

July 22, 2024

NOTICE OF AWARD
No. 2024-115

MR. GENOVATO A. CAJES
 Owner
MACATABO FARM
 Sitio Macatabo, Davao City,
 Davao del Sur

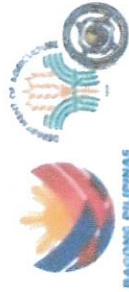
Dear Mr. Cajese:

With reference to your quotation for the **ONE (1) LOT FUNCTION HALL WITH CATERING SERVICES FOR RAFC XI SECTORAL AND EXECUTIVE COMMITTEE MEETINGS IN DAVAO CITY**, we are pleased to confirm the award to your firm for the total amount of **TWO HUNDRED TEN THOUSAND PESOS ONLY (Php 210,000.00)**, inclusive of appropriate taxes and fees, with the following specifications:

Item Description	QTY	Unit	Unit Cost	Total Cost
FUNCTION HALL WITH CATERING SERVICES FOR RAFC XI SECTORAL AND EXECUTIVE COMMITTEE MEETINGS IN DAVAO CITY	1	LOT		210,000.00
5 days for 20 pax				
5 days for 15 pax				
Supplier must be based in Davao City				
Deadline: 05:26 August 2024, September 05-07, November 21-23, and Dec. 24, 2024				
MEAL REQUIREMENTS				
MEALS on the 1st day (Pack-Breakfast, AM Snacks, Lunch, and PM Snacks) for 20 pax				
MEALS on the 2nd day (Pack-Breakfast, AM Snacks, Lunch, and PM Snacks) for 15 pax				
MEAL ARRANGEMENT (UNPAIDGED BUFFET)				
Soup				
3 main courses				
Vegetables				
Flour				
Dessert				
Drinks				
No cream-dairy				
FUNCTION HALL				
Fine use of hall				
Free use of podium and flags				
Seating capacity up to 30 pax for fish home and/or round/table set-up, well-lighted, air-conditioned, with good ventilation				
Provision of LCD-screen, at least 2 whiteboards with markers and eraser pads, and pen				



ADMINISTRATIVE FINANCIAL AND MANAGEMENT DIVISION
 Approved by: *[Signature]*
 DATE: *[Signature]* 2024



Republic of the Philippines

Department of Agriculture
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES

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11thp, Alibon, Duman, Quezon City

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BAGONG PILIPINAS

Provision of alcohol for sanitation				
Free use of electricity for laptops, PDAs, and printers				
Free use of sound system, extension cords and minimum of 3 microphones with extra batteries				
Free use of projectors and wireless presenters / pointers				
Provision of the following:				
Drinking coffee/tea and purified water, candies/mints and peanuts during session				
Extension cords				
Complimentary tarpaulin and welcome signages				
Free parking and access to other hotel amenities free of charge				
Complimentary Wi-Fi connectivity				
With standby generator				
With elevator				
(must be strategically located and accessible by public transport)				
Payment terms: Progressive billing				
Purpose/Activity: Consultation Panel for EAFRC Davao Region Sectoral and Executive Committee Meetings				

Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at: batsec@pcaf.da.gov.ph upon receipt thereof.

In connection with this Notice, please submit the following documents:

1. Oath Sworn Affidavit that the bidder is not related to the HOPE by consanguinity or affinity up to the third civil degree;
2. Income/Business Tax Return; and
3. Signed Contract of Agreement.

For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147, Loc 2622

Thank you.

Very truly yours,

CYNTHIA SOLIMAN
 OIC - Deputy Executive Director

08 AUG 2024

I acknowledge receipt of this Notice of Award on _____

Name of Authorized Representative _____

Signature

Bank Details: **MARINING TRON**

Name of Payee: **LAND BANK P.**

Name of Bank: **LOP CAYMAN**

Branch: **GSN-D27-08**

Account Number: _____

