



August 12, 2024

**NOTICE OF AWARD
 No. 2024-123**

MS. NADIA V. RAMIREZ
 Authorized Representative
LM METRO HOTEL
 Don Toribio Street, Tetuan, Zamboanga
 City, Zamboanga Del Sur

Dear Ms. Ramirez:

With reference to your quotation for the **ONE (1) LOT MEALS AND ACCOMMODATION FOR THE CONDUCT OF TRAINING ON COMPETENCY ADVANCEMENT IN POLICYMAKING AND ENGAGEMENT FOR AFCS OF ZAMBOANGA PENINSULA REGION**, we are pleased to confirm the award to your firm for the total amount of **TWO HUNDRED SEVENTY FIVE THOUSAND EIGHT HUNDRED PESOS ONLY (Php 275,800.00)**, inclusive of appropriate taxes and fees, with the following specifications:

Item Description	QTY	Unit	Unit Cost	Total Cost
MEALS AND ACCOMMODATION	1	lot		275,800.00
4 nights and 5 days @ 35 pax				
35 pax for Networking session				
Inclusions:				
4 nights and 5 days @ 35 pax				
(twin-sharing room, individual bed)				
MEALS on the 1st day (Lunch, PM Snacks and Buffet Dinner)				
MEALS on the 2nd day (Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, Managed Buffet Dinner)				
MEALS on the 3rd day (Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, Managed Buffet Dinner)				
MEALS on the 3rd Day (Networking Session)				
MEALS on the 4th day (Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, Managed Buffet Dinner)				
MEALS on the 5th day (Buffet Breakfast and AM Snacks)				
MEALS should include two (2) main courses, vegetables, soup, dessert and one round drinks/juice during lunch and dinner				
Note: No Cream Dairy in the menu				
Use of Conference room for 3.5 days				
(could accommodate participants up to 50 pax for fish bone and/or				
round table set up, well-lighted, airconditioned, with good ventilation)				
Provision of lift or elevator when building has more than 2 floors for Senior Citizens and PWD use				
Provision of LCD screen, at least 2 whiteboards with markers and eraser, pads, and pen				





Provision of alcohol for sanitation				
Free use of electricity for laptops, LCDs, and printers				
Free use of sound system, extension cords and minimum of 3 microphones with extra batteries				
Free use of projectors and wireless presenters / pointers				
Flowing coffee/tea and purified water, candies/mints and peanuts during sessions				
With complimentary welcome streamer and back drop tarpaulin				
Prefereably with in-house nurse and medical attendant in-case of emergencies				
Free parking and access to other hotel amenities free of charge				
Complimentary WI-FI connectivity				
With standby generator				
Preferred Location: Zamboanga City				
(must be strategically located and accessible by public transport and near to clinics or hospitals)				
Date: September 22-26, 2024				
Purpose: For the conduct of training on Competency Advancement in Policymaking and Engagement for Agricultural and Fishery Councils (AFCs) of Zamboanga Peninsula Region				
Inclusive of government tax				

Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at bacsec@pcaf.da.gov.ph upon receipt thereof.

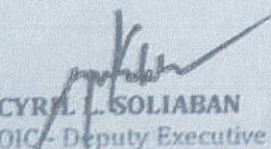
In connection with this Notice, please submit the following documents;

1. Omnibus Sworn Affidavit that the bidder is not related to the HOPE by consanguinity or affinity up to the third civil degree;
2. Income/Business Tax Return; and
3. Signed Contract of Agreement.

For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147. Loc 2622

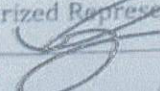
Thank you.

Very truly yours,


CYRIL L. SOLIABAN
 OIC- Deputy Executive Director

I acknowledge receipt of this Notice of Award on Aug. 20, 2024

Name of Authorized Representative Nadia V. Ramirez

Signature 

Bank Details:

Name of Payee : Metrop Hotel by Lucas Ang Lim
 Name of Bank : Land Bank of the Philippines
 Branch : KCC Mall de Zamboanga Branch
 Account Number : 051-1083-31

