



September 16, 2024

NOTICE OF AWARD
No. 2024-143

MR. RUDNEY ALFORQUE
 Authorized Representative
ROBINSONS LAND CORPORATION
(SUMMIT GALLERIA CEBU)
 Robinsons Galleria Cebu, B. Benedicto St.
 Corner General Maxilom Avenue
 Cebu City

Dear Mr. Alforque:

With reference to your quotation for the **ONE (1) LOT MEALS, ACCOMMODATION AND FUNCTION/PLENARY HALL FOR THE 2024 NATIONAL AGRI-FISHERY VOLUNTEERS DAY**, we are pleased to confirm the award to your firm for the total amount of **TWO MILLION THREE HUNDRED FORTY THOUSAND PESOS ONLY (Php 2,340,000.00)**, inclusive of appropriate taxes and fees, with the following specifications:

Item Description	QTY	Unit	Unit Cost	Total Cost
MEALS, ACCOMMODATION, & FUNCTION/PLENARY HALL FOR THE 2024 NATIONAL AGRI-FISHERY VOLUNTEERS DAY Location: Cebu City (must be strategically located near the airport, accessible by public transport, and close to clinics or hospitals)	1	lot		2,340,000.00
Event Date: December 2-4, 2024 (2D/2N) SPECIFIC REQUIREMENTS:				
DAY 1 - 2 (December 2-3)				
2 nights and 3 days @ 450 pax				
450 pax for Networking session. Live-in package for 2 full days (for 450 pax)				
INCLUSIONS:				
ROOM ACCOMMODATION				
Fully air-conditioned rooms				
(6) Single occupancy rooms (for VIPs)				
(15) Two sharing rooms with individual beds				
(150) Triple sharing rooms with individual beds				
Provision of the following inside the room:				
Electric fan/le				
Coffee, tea, sugar, creamer				
Daily Bottled water				
Wear w/ fr access				
Cable television				
Hot and cold shower				
Daily housekeeping				
Daily change of toiletries				
Free use of hotel amenities				
FOOD				
MEALS on the 1st day (Managed Buffet Lunch, PM Snacks and Managed Buffet Dinner)				
MEALS on the 2nd day (Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks and Managed Buffet Dinner)				





BAGONG PILIPINAS

MEALS on the 2nd day (Networking Session) P1p 400/head				
MEALS on the 3rd day (Buffet Breakfast and AM Snacks)				
Meal requirements				
Soup				
3 main courses				
Vegetables				
Rice				
Dessert				
Drinks				
No entertain-ment				
Food may be served inside the rooms upon request (for VIPs)				
FUNCTION/PLENARY HALL				
Capacity of function area min. of 500 pax seating capacity (round table)				
Should have high ceiling for LED video wall (include dimensions)				
Free use of convention/hall for 3 days for the following:				
Technical Run, Program Preview and Networking Session				
Ample space for 360 degree Photo Booth/Glam Booth and Exhibitors				
Free room for room (near the venue)				
Free use of the following:				
- basic lights and sound system				
- movable stage 11 panels (5x6 ft)				
- electricity for laptop				
- LED generator and wide screen				
- podium, truss and flags				
Provision of holding room for VIPs (20-30pax) with WIFI connection				
Provision of the following				
WIFI (dedicated WIFI at the Grand Ballroom for live streaming)				
Table cloth and seat cover				
Candles and stuns				
Basic of Fresh flower arrangement on tables				
Alcohol in dispensers: placed in the venue				
Free flowing brewed coffee, tea and water				
Electrical extension cords				
Complimentary use of digital signage				
Door Signages				
Standby generator				
On-call Medical Personnel for 24 hours				
Available emergency kit				
WiFi, Elevator/Escalator				
Payment terms: Up to 50% down payment prior to the schedule of the event				
Purpose: For the conduct of the 2024 National Agri-Fishery Volunteers' Day				





Republic of the Philippines
 Department of Agriculture
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
 Department of Agriculture Compound
 Elliptical Road, Diliman, Quezon City
 Tel. No. (02) 8929-8751 to 54 local 2601, 2625, email: pcfa@pcfa.da.gov.ph

Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at bacsec@pcaf.da.gov.ph upon receipt thereof.

In connection with this Notice, please submit the following documents;

1. Omnibus Sworn Affidavit that the bidder is not related to the HOPE by consanguinity or affinity up to the third civil degree;
2. Income/Business Tax Return; and
3. Signed Contract of Agreement.

For inquiries, you may get in touch with Mr. Ken Ryan E. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147, Loc 2622

Thank you.

Very truly yours,

JUVELITA E. OPULENCIA
 QC-Executive Director

17 SEP 2024

I acknowledge receipt of this Notice of Award on _____

Name of Authorized Representative Rudney Alforque

Signature _____

Bank Details:

Name of Payee : Robinsons Land Corporation
 Name of Bank : Land Bank of the Philippines
 Branch : DOIC Branch
 Account Number : 3131-0268-70

