



Republic of the Philippines
 Department of Agriculture
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
 Department of Agriculture Compound
 Elliptical Road, Diliman, Quezon City
 Tel. No. (02) 8928-8751 to 64 locals 2601-2625, email: pcafofficial@pcaf.da.gov.ph

ADMINISTRATIVE FINANCIAL
 AND MANAGEMENT DIVISION
 Approved for Posting
 FEB 19 2025

February 12, 2025

**NOTICE OF AWARD
 No. 2025-012**

MS. MARIA CORAZON Z. MELCHOR
 Manager, Finance and Administration
 MESSAGING SOLUTIONS PROVIDER, INC.
 1294 Batangas St, Brgy. San Isidro
 Makati City

Dear **Ms. Melchor**:

With reference to your quotation for the **ONE (1) LOT CONSUMABLES FOR PITNEY BOWES MACHINE (LABEL PRINTER)**, we are pleased to confirm the award to your firm for the total amount of **TWELVE THOUSAND FIVE HUNDRED THIRTY-FIVE PESOS (Php 12,535.00)**, inclusive of appropriate taxes and fees, with the following specifications:

| Item Description | QTY | Unit | Unit Cost | Total Cost |
|---|-----|------|-----------|------------|
| CONSUMABLES FOR PITNEY BOWES MACHINE (LABEL PRINTER) | 1 | LOT | | 12,535.00 |
| Double Adhesive Tape for Pitney Bowes (LS102) | 1 | pc | 1,725.00 | |
| Ink Cartridge for DM300C | 1 | pc | 9,550.00 | |
| Ink Waste Pad for Pitney Bowes | 1 | pc | 1,260.00 | |
| Purpose: <i>for AFMD-General Services Section use</i> | | | | |

Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at bacsec@pcaf.da.gov.ph upon receipt thereof.

In connection with this Notice, please submit the following documents;

- Omnibus Sworn Affidavit that the bidder is not related to the HOPE by consanguinity or affinity up to the third civil degree;
- Signed Purchase Order.

For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147. Loc 2622

Thank you.

Very truly yours,

CYRIL L. SOLIABAN
 O/C - Deputy Executive Director

I acknowledge receipt of this Notice of Award on **February 19, 2025**
 Name of Authorized Representative **Maria Corazon Z. Melchor**

Signature

Bank Details:
 Name of Payee : **Messaging Solutions Provider, Inc.**
 Name of Bank : **Land Bank of the Philippines**
 Branch : **LBP Makati Business Center Ayala**
 Account Number : **1791-0448-19**

