



Republic of the Philippines
Department of Agriculture
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
Department of Agriculture Compound
Elliptical Road, Diliman, Quezon City
Tel. No. (02) 8928-8751 to 64 locals 2601-2625, email: pcafofficial@pcafad.gov.ph

February 12, 2024

**NOTICE OF AWARD
No. 2025-008**

MS. CLEMENTE MASSARO
Managing Director
WQA PHILS INC.
(WORLDWIDE QUALITY ASSESSMENT)
918 Avida Towers Alabang,
Muntinlupa City

Dear **Ms. Massaro**:

With reference to your quotation for the **ONE (1) LOT RECERTIFICATION AUDIT OF THE PCAF QUALITY MANAGEMENT SYSTEM (ISO 9001:2015 STANDARD)**, we are pleased to confirm the award to your firm for the total amount of **NINETY-NINE THOUSAND PESOS ONLY (Php 99,000.00)**, inclusive of appropriate taxes and fees, with the following specifications:

Item Description	QTY	Unit	Unit Cost	Total Cost
Recertification Audit of the PCAF QMS (ISO 9001:2015 Standard)	1	lot		99,000.00
<i>Services:</i>				
-Document Review/Assessment				
-Preparation of Audit Plan				
-6 man-days				
-Preparation of Audit Report				
-Processing of Certificate				
Price shall include 12% VAT				
-The Certification Body (CB) must be accredited both by the Philippine Accreditation Bureau (PAB) and an international accreditation body				
-The Certification Body (CB) must have successfully completed a minimum of ten (10) ISO 9001:2015 certifications for various organizations, businesses, or entities. Of these, at least five (5) certifications must have been successfully issued for branches of the Philippine Government. The CB is required to submit a list of completed contracts based on this requirement along with respective certificates of satisfactory performance.				
-Submit the auditor's profile highlighting that each member including the team leader must have conducted at least two (2) similar projects for any branch of the Philippine Government				
Please see attached Terms of Reference for details of specifications and minimum qualifications of the Certifying Body				
Scope: Participatory Planning, Monitoring, Policy Making in Agriculture and Fishery Sectors Including Related Support Services				
Date of Recertification Audit: March 17, 2025				
Purpose: ISO 9001:2015 Recertification Audit of the PCAF Quality Management System				





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Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at bacsec@pcfaf.dagov.ph upon receipt thereof.

In connection with this Notice, please submit the following documents;

1. Omnibus Sworn Affidavit that the bidder is not related to the HOPE by consanguinity or affinity up to the third civil degree;
2. Income/Business Tax Return; and
3. Signed Contract of Agreement.

For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147. Loc 2622

Thank you.

Very truly yours,


CYRIL L. SOLIABAN
OIC - Deputy Executive Director

I acknowledge receipt of this Notice of Award on 02-14-2025
Name of Authorized Representative Clemente Massaro
Signature 
Bank Details:

Name of Payee : A Wide Quality Assessment Company (WQA Phils) Inc.
Name of Bank : Landbank of the Philippines
Branch : Muntinlupa Branch
Account Number : 0391-1957-22

