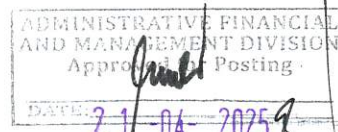




Republic of the Philippines
Department of Agriculture
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
Department of Agriculture Compound
Elliptical Road, Diliman, Quezon City
Tel. No. (02) 8928-8751 to 64 locals 2601-2625, email: pcafofficial@pcaf.da.gov.ph



April 11, 2025

**NOTICE OF AWARD
No. 2025-036**

MS. MARICEL M.SAYAGO
Authorized Representative
HAYAT SKY TOWERS CORPORATION
Plaza Ville Subd., Veterans Drive,
Cebu City

Dear Ms. Sayago:

With reference to your quotation for the **ONE (1) LOT MEALS AND ACCOMMODATION FOR THE CONDUCT OF ORIENTATION FOR NEWLY RECRUITED MEMBERS OF THE PCAF CBs AND NEWLY DESIGNATED AFC COORDINATORS ON APRIL 23-25, 2025 IN CEBU CITY**, we are pleased to confirm the award to your firm for the total amount of **ONE HUNDRED SIXTY-SEVEN THOUSAND FOUR HUNDRED SEVENTY-FIVE PESOS ONLY (Php 167,475.00)**, inclusive of appropriate taxes and fees, with the following specifications:

Item Description	QTY	Unit	Unit Cost	Total Cost
MEALS AND ACCOMMODATION FOR THE CONDUCT OF ORIENTATION FOR NEWLY RECRUITED MEMBERS OF THE PCAF CBs AND NEWLY DESIGNATED AFC COORDINATORS ON APRIL 23-25, 2025 IN CEBU CITY	1	lot		167,475.00
3 days and 2 nights @ 35 pax				
Inclusions:				
HOTEL ROOM ACCOMMODATION				
Fully airconditioned rooms				
- (1) single occupancy room				
- (1) quadruple sharing rooms with individual bed				
- (10) triple sharing room with individual bed				
MEALS on the 1st day (Lunch, PM Snacks and Buffet Dinner)				
MEALS on the 2nd day (Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, Managed Buffet Dinner)				
MEALS on the 3rd day (Buffet Breakfast, AM Snacks)				
MEALS two (2) main courses, vegetables, soup, dessert and one round drinks/juice during lunch and dinner, should be locally produced				
Note: No Cream Dory in the menu				
Free use of Conference room for 2 days (can accommodate participants up to 35 pax for fish bone and/or round table set up, well-lighted, airconditioned, with good ventilation)				
Provision of lift or elevator when building has more than 2 floors for Senior Citizens and PWD use				
Provision of LCD screen, at least 2 whiteboards with markers and eraser, pads, and pen				
Provision of alcohol for sanitation				





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Free use of electricity for laptops, LCDs, and printers				
Free use of sound system; extension cords and minimum of 3 microphones with extra batteries				
Free use of projectors and wireless presenters / pointer				
Flowing coffee/tea and purified water, candies/mints and peanuts during sessions				
With complimentary welcome streamer and back drop tarpaulin				
Free parking and access to other hotel amenities free of charge				
Complimentary Wi-Fi connectivity				
With standby generator				
With nearby medical responder at the venue				
Preferred Location: Cebu City				
(must be strategically located at a nearby hospital/clinic and is accessible by public transport)				
Date: April 23-25, 2025				
TOTAL (inclusive of government tax)				
<i>Purpose: For the conduct of orientation for PCAF CBs in Visayas</i>				

Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at bacsec@pcaf.da.gov.ph upon receipt thereof.

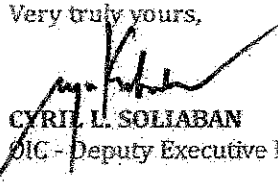
In connection with this Notice, please submit the following documents:

1. Omnibus Sworn Affidavit that the bidder is not related to the HOPE by consanguinity or affinity up to the third civil degree;
2. Income/Business Tax Return; and
3. Signed Contract of Agreement.

For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147. Loc 2622

Thank you.

Very truly yours,


CYRIL L. SOLIABAN
OIC - Deputy Executive Director

I acknowledge receipt of this Notice of Award on

Name of Authorized Representative

Signature

Bank Details:

Name of Payee : Agat Sky Towers
Name of Bank : BPI
Branch : Cebu Jones
Account Number : 001-201-025-256

15-04-2025

