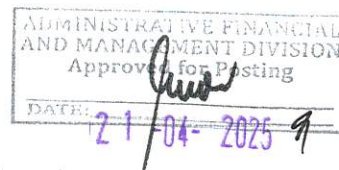




Republic of the Philippines
Department of Agriculture
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
Department of Agriculture Compound
Elliptical Road, Diliman, Quezon City
Tel. No. (02) 8928-8751 to 64 locals 2601-2625, email: pcafofficial@pcaf.da.gov.ph



March 24, 2025

**NOTICE OF AWARD
No. 2025-030**

MS. JOJIE REPIA VELINA
Sole Proprietor
MOSTACO MARKETING
68A Lalaine Bennet Street
BF Resort Village Las Pinas City

Dear **Ms. Velina:**

With reference to your quotation for the following procurements, we are pleased to confirm the award to your firm the following:

1. PR NO. 25-02-096 - ONE (1) LOT ITEMS NOT AVAILABLE AT PS-DBM FOR FY 2025 OFFICE SUPPLIES REQUIREMENTS OF PDD for the total amount of ONE HUNDRED TWENTY-NINE THOUSAND NINE HUNDRED THIRTY-TWO PESOS AND EIGHTY-SIX CENTAVOS ONLY (Php 129,932.86), inclusive of appropriate taxes and fee, with the following specifications:

Item Description	QTY	Unit	Unit Cost	Total Cost (Php)
ITEMS NOT AVAILABLE AT PS-DBM PER ATTACHED COPY OF CERTIFICATE OF NON-AVAILABILITY OF STOCKS (CNAS) AS OF JANUARY 24, 2025	1	LOT		129,932.86
STICKER PAPER VECO/ACACIA GLOSSY	4	packs	32.00	128.00
DOUBLE SIDED TAPE, 18MMX30M KING NO FOAM	25	rolls	50.40	1,260.00
PHOTO PAPER linen woven/satin A4, 20 sheets/pack CUIYI RC SATIN 230GSM	14	packs	138.00	1,932.00
PAPER, MULTIPURPOSE A4 CROCO 70GSM	12	reams	169.00	2,028.00
PAPER, MULTIPURPOSE LEGAL CROCO 70GSM	12	reams	192.00	2,304.00
STAPLE REMOVER, plier-type JOY/HBW/UK	9	pieces	52.00	468.00
MARKER, Permanent, Black HBW	13	pieces	12.00	156.00
MARKER, Permanent, Blue HBW	13	pieces	12.00	156.00
MARKER, Permanent, Red HBW	13	pieces	12.00	156.00
MARKER, Whiteboard, Black EXCEL	12	pieces	15.00	180.00
MARKER, Whiteboard, Blue EXCEL	10	pieces	15.00	150.00
MARKER, Whiteboard, Red EXCEL	10	pieces	15.00	150.00
CLIP, backfold, 32mm MGK/BOSS/DIAMOND	53	boxes	26.00	1,378.00
FOLDER, Pressboard PB LOCAL GREEN 100S	1	boxes	999.60	999.60
Long arm stapler JOY #35 LA3620	1	piece	264.00	264.00
TAPE FLAG ARROW SIGN HERE, 20's X 8, 0.47"X1.73" JOY	160	packs	36.75	5,880.00
SIGN PEN, Extra Fine Tip, Black DIXON 0.5 GEL	32	pieces	17.00	544.00
SIGN PEN, Medium Tip, Black M&G 1.0	51	pieces	24.15	1,231.65





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SIGN PEN, Extra Fine Tip, Blue	DIXON 0.5 GEL	32	pieces	16.80	537.60
SIGN PEN, Medium Tip, Blue	M&G 1.0	35	pieces	24.15	845.25
INSECTICIDE	KWIK 600ML	5	cans	269.85	1,349.25
DISINFECTANT SPRAY	SOLBAC 400G	6	cans	355.95	2,135.70
INK CARTRIDGE, EPSON C13T664100 (T6641), Black, Original	EPSON T664	10	units	210.00	2,100.00
INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan, Original	EPSON T664	10	units	210.00	2,100.00
INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta, Original	EPSON T664	10	units	210.00	2,100.00
INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow, Original	EPSON T664	10	units	210.00	2,100.00
INK CART, C13T00V100 (003), BLACK, Original	EPSON 003	15	units	250.00	3,750.00
INK CART, C13T00V200 (003), CYAN, Original	EPSON 003	15	units	250.00	3,750.00
INK CART, C13T00V300 (003), MAGENTA, Original	EPSON 003	15	units	250.00	3,750.00
INK CART, C13T00V400 (003), YELLOW, Original	EPSON 003	15	units	250.00	3,750.00
Multiple Socket Extension Cord, 3 meters long	DELI ET-406 6GANG	5	units	779.00	3,895.00
RECEIVED STAMP	JOY	1	piece	54.00	54.00
MAGAZINE FILE BOX, Large	MAG BOX DOUBLE	1	pieces	137.55	137.55
STICKER PAPER min 80 GSM, A4, Matte	VECO/ACACIA MATTE A4 10S	20	packs	32.00	640.00
Coin Envelopes, size: 4" x 7.5", 25 pieces per pack	KRAFT #8.5 4 X 7.5	11	box	33.60	369.60
CERTIFICATE HOLDER A5 (148.5 x 210mm)	ADVENTURER CARDCASE A5	150	pieces	21.00	3,150.00
PASTEL COLORED PAPER, LETTER SIZE, 80 GSM	AVIA 250S	50	packs	214.20	10,710.00
MANILA PAPER, 36X48 in, 5 sheets per pack, folded	VECO/ADVANCE 5S	95	pieces	18.00	1,710.00
GLUE GUN	WDG9 SMALL	2	pieces	144.00	288.00
MARKER, Permanent, Fine Point, Black	HBW	10	pieces	12.00	120.00
MARKER, Permanent, Broad Point, Black	HBW	10	pieces	12.00	120.00
MARKER, Permanent, Fine Point, Blue	HBW	10	pieces	12.00	120.00
MARKER, Permanent, Broad Point, Blue	HBW	10	pieces	12.00	120.00
Sign Pen, Blue, ballpoint, 0.5 gel	DIXON 0.5 GEL	19	pieces	16.80	319.20
TAPE, transparent, 24mm x 100mm	EXCEL 100M	26	rolls	14.70	382.20
Sign Pen, Black, ballpoint, 0.5 gel	DIXON 0.5 GEL	11	pieces	17.00	187.00
TAPE, packaging, 48 mm	EXCEL 50M	29	rolls	22.00	638.00
DATA FOLDER	ARCHIFILE HORIZONTAL	68	pieces	93.00	6,324.00
Vellum Board, A4, 10pcs per pack, 180gsm	ELIT WHITE	150	packs	24.00	3,600.00
Plastic Comb Ring Binder, 8mm, Black, A4 Size, 60 sheets, 21 holes, 20 pcs per box	8MM 5/16" 20S	4	boxes	62.50	250.00
Branded Spring notebook, frosted plastic sheet cover, round corners, double loop, lined pages, 60 sheets, Dimension: 4.2x5.7", 100 GSM	VECO JOURNAL	150	pieces	71.00	10,650.00
Black Storage Bunker, Heavy Duty Storage Tub, 80L Capacity, Dimension/Size: 67.5x48x40cm	UNIBOX 80L	4	boxes	420.00	1,680.00
Gel Pen, Black, ballpoint, with soft rubber grip 0.5mm	HBW	100	pieces	4.20	420.00
Ballpen (Black)	ADVENTURER	166	pieces	4.00	664.00
Double-Sided Certificate Holder (LGU CERTS)	RAMBO/PRINCE	200	pieces	156.00	31,200.00
Plastic Fastener	PLASTIC KEATS G8	100	box	29.00	2,900.00
Expanding Envelope	PUSHLOCK&HANDLE	3	box	53.00	159.00





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TOILET TISSUE PAPER, 3PLY	FEMME 3PLY	16	rolls	12.00	192.00
Battery, dry cell, size AA, Four (4) pieces per packs	EVEREADY 4S	8	packs	40.98	327.84
Tissue, Interfolded Paper Towel, 150 pulls per pack	TISYU	30	packs	30.58	917.40
Battery, dry cell, size AAA, Two (2) pieces	EVEREADY 2S	3	packs	18.34	55.02
Purpose: FY 2025 Office supplies requirements of SMS, CDS, and VMS for the 2nd quarter					

2. PR NO. 25-02-070 - ONE (1) LOT ITEMS NOT AVAILABLE AT PS-DBM FOR FY 2025 OFFICE SUPPLIES REQUIREMENTS OF AFMD for the total amount of NINETY-FOUR THOUSAND SEVEN HUNDRED FIFTY-ONE PESOS AND FIFTY-THREE CENTAVOS ONLY (Php 94,751.53), inclusive of appropriate taxes and fee, with the following specifications:

Item Description		QTY	Unit	Unit Cost	Total Cost (Php)
OFFICE SUPPLIES NOT AVAILABLE AT PS-DBM per attached CNAS, dated February 7, 2025		1	LOT		94,751.53
SIGN PEN, Medium Tip, Black	M&G 1.0	22	piece	24.15	531.39
SIGN PEN, Medium Tip, Blue	M&G 1.0	23	piece	24.15	555.45
BATTERY, dry cell, size AA	EVEREADY 2S	15	pack	20.49	307.35
BATTERY, dry cell, size AAA	EVEREADY 2S	15	pack	18.34	275.10
BATTERY, dry cell, size AA	EVEREADY 2S	18	pack	20.49	368.82
BATTERY, dry cell, size AAA	EVEREADY 2S	18	pack	18.34	330.12
TAPE, transparent, 24mm	EXCEL 50M	21	roll	14.00	294.00
CLIP, backfold, 19mm	MGK/BOSS/DIAMOND	29	box	11.69	339.01
CLIP, backfold, 25mm	MGK/BOSS/DIAMOND	31	box	18.00	558.00
CLIP, backfold, 32mm	MGK/BOSS/DIAMOND	12	box	26.00	312.00
CLIP, backfold, 50mm	MGK/BOSS/DIAMOND	6	box	65.00	390.00
DATA FILE BOX	MAG BOX SINGLE	73	piece	84.00	6,132.00
DATA FOLDER	ARCHFILE HORIZONTAL	516	piece	93.00	47,988.00
DATA FOLDER	ARCHFILE HORIZONTAL	32	piece	93.00	2,976.00
PAPER, MULTICOPY A4	CROCO 80GSM	40	ream	209.00	8,360.00
FASTENER, metal, non-sharp edges, 50 sets per box	MGK/TIGER/GATOR	14	box	42.00	588.00
MARKER, Permanent, Black	HBW	12	piece	12.00	144.00
MARKER, Permanent, Blue	HBW	8	piece	12.00	96.00
MARKER, Whiteboard, Black	EXCEL	22	piece	15.00	330.00
MARKER, Whiteboard, Blue	EXCEL	8	piece	15.00	120.00
NOTEPAD, stick on, 50mm x 76mm	MGK/HBW/ACURA	22	pad	16.00	352.00
NOTEPAD, stick on, 76mm x 100mm	MGK/HBW/ACURA	52	pad	23.00	1,196.00
NOTEPAD, stick on, 100mm x 100mm	MGK/HBW/ACURA	6	pad	39.75	238.50
NOTEPAD, stick on, 76mm x 76mm	MGK/HBW/ACURA	16	pad	18.00	288.00
DOUBLE SIDED TAPE 24mm x 10m	EXCEL NO FOAM	4	roll	18.00	72.00
DOUBLE SIDED TAPE 18mm x 30m	KING NO FOAM	5	roll	50.40	252.00
GLUE STICK (FOR GLUE GUN) Glue Hot Melt Small 6S 7mm x 8	GLUE GUN STICK SMALL 6S	4	piece	26.00	104.00
DISPOSABLE VINYL GLOVES, medium, 100s	RYB VINYL CLEAR 100S	1	box	162.00	162.00
GLUE GUN, Wdg9 Small	WDG9 SMALL	1	piece	144.00	144.00
Sign pen, Extra Fine Tip, Black	DIXON 0.5 GEL	103	piece	17.00	1,751.00
Sign pen, Extra Fine Tip, Blue	DIXON 0.5 GEL	44	piece	16.80	739.20
BATTERY, dry cell, size AA, Two (2) pieces per blister pack	EVEREADY 2S	10	pack	20.49	204.90
BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	EVEREADY 2S	15	pack	18.34	275.10





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Glue, all purpose	KIPPY 200G	5	jar	77.70	388.50
Ruler, plastic, 450mm	SMITH/UK	3	piece	20.93	167.44
Stapler, standard type	BOSS/PREVAILED	8	piece	87.00	696.00
PAPER, MULTIPURPOSE, A4	CROCO 70GSM	20	ream	169.00	3,380.00
External Hard Drive	1TB WD PASSPORT	1	Unit	2,646.00	2,646.00
Tissue, Interfolded paper towel	TISYU	86	pack	30.58	2,629.88
Disinfectant Spray, Aerosol type, 400g	SOLBAC 400G	3	can	355.95	1,067.85
Eraser, felt, for blackboard/whiteboard	JOY	2	piece	18.00	36.00
Plastic Fastener	RAMBO/PRINCE	20	box	29.00	580.00
Storage box	CHIPBOARD BOX W COVER	8	piece	300.00	2,400.00
Ballpen	HBW	42	pack	4.00	168.00
Extension cord	DELI ET-406 6GANG	1	piece	779.00	779.00
Waste Basket, w/o cover, hallow trash can any color	OVAL PLASTIC	2	piece	39.00	78.00
Folder, pressed	PB LOCAL GREEN 100S	1	box	999.60	999.60
Puncher, paper, heavy duty	BOSS/PREVAILED/UK	2	piece	144.00	288.00
Rubber Band, No. 18	TIGER/FLAT	1	box	144.00	144.00
Stamp pad Felt	#1 JOY	2	piece	44.10	88.20
Handbook on Philippine Government Procurement	GPPB (APRIL 2024)	1	piece	37.21	37.21
Vellum Board Paper, White, Legal, 50sheets	ELIT 220GSM 5X10S	5	pack	113.40	567.00
Vellum Board Paper, Light Green, Legal, 50sheets	ELIT 220GSM 5X10S	5	pack	113.40	567.00
TAPE PACKAGING, 48MM	EXCEL 50M	6	roll	22.00	132.00
BLADE, for general purpose cutter/utility knife	GENERIC CUTTER BLADE BIG	2	piece	17.00	34.00
Stapler remover, plier type	JOY/HBW/UK	2	piece	52.00	104.00
Breakdown:					
OIC-Chief, AFMD - 4,974.20					
CS - 26,275.35					
BS - 12,532.93					
GSS - 19,117.60					
MS - 1,117.01					
AS - 18,864.52					
HRDS - 4,885.65					
BAC - 14,817.11					
TOTAL 102,584.37					
Purpose: For AFMD Supplies requirements					

3. **PR NO. 25-03-114 - ONE (1) LOT ITEMS NOT AVAILABLE AT PS-DBM FOR FY 2025 OFFICE SUPPLIES REQUIREMENTS OF GAD** for the total amount of **SIXTY THOUSAND FIVE HUNDRED EIGHTY-NINE PESOS AND SIXTY CENTAVOS (Php 60,589.60)**, inclusive of appropriate taxes and fee, with the following specifications:

Item Description	QTY	Unit	Unit Cost	Total Cost (Php)
Office Supplies not Available at PS-DBM	1	LOT		60,589.60
PASTEL COLORED PAPER, A4 to LETTER SIZE, 80 GSM, 150 to 250 sheets per pack	50	pack	211.20	10,710.00
MANILA PAPER, 36X48 in, 5 sheets per pack, folded	100	set	18.00	1,800.00





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Certificate Holder/ Card Case Protector A5 (8.3" x 5.8")	ADVENTURER CARD CASE A5	125	piece	21.00	2,625.00
DOUBLE-SIDED TAPE 18MMX30M	KING NO FOAM	20	roll	50.40	1,008.00
Gel Pen, Black, ballpoint, with soft rubber grip 0.5mm	PANDA	100	piece	4.20	420.00
Sign Pen, Blue, ballpoint, 0.5 gel	DIXON 0.5 GEL	50	piece	16.80	840.00
Sign Pen, Black, ballpoint, 0.5 gel	DIXON 0.5 GEL	50	piece	17.00	850.00
First Aid Kits, 196 pcs Set, Hard Case enclosure	PMR 196PCS	10	set	1,200.00	12,000.00
STICKER PAPER min 80 GSM, A4, Matte	VECO/ACACIA MATTE A4 10S	50	pack	32.00	1,600.00
PHOTO PAPER linen woven/satin A4, 20 sheets/pack	CUYI RC SATIN 230GSM	50	pack	138.00	6,900.00
Stackable white/gray plastic/acrylic front-loading paper tray organizer, legal size	3LAYER PLASTIC	21	piece	100.00	2,100.00
Coin Envelopes, size: 4" x 7.5", 25 pieces per pack	KRAFT #8.5 4 X 7.5	51	pack	33.60	1,713.60
Spring notebook, frosted plastic sheet cover, round corners, double loop, lined pages, 60 sheets, 6x8.5", 100 GSM	VECO JOURNAL	100	piece	71.00	7,100.00
Hard plastic clip/ Leatherette board, long size (min. 36.5cm x 23.5cm)	CLIPBOARD ACRYLIC	5	piece	136.00	680.00
Stapler, standard type	BOSS/PREVAILED	5	pieces	87.00	435.00
Rechargeable battery AAA, 700 mAh, 2's per blister pack	ENERGIZER	5	packs	550.00	2,750.00
Battery charger, Automatic switch on and off, Charges 2-4 AA or AAA batteries at a time	ENERGIZER RECHARGE PRO	2	pack	1,799.00	3,598.00
MARKER, Permanent, Broad Point, Black	HBW	100	pieces	12.00	1,200.00
MARKER, Permanent, Broad Point, Blue	HBW	100	pieces	12.00	1,200.00
Assorted colored (Blue, Green, Red, Yellow) transparent long expanding plastic envelope with handle and push lock type	KEATS/TM	20	pieces	53.00	1,060.00
Purpose: For the official use of PDD-CDS/ GAD					

Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at bacsec@pcaf.da.gov.ph upon receipt thereof.

In connection with this Notice, please submit the following documents;

1. Omnibus Sworn Affidavit that the bidder is not related to the HOPE by consanguinity or affinity up to the third civil degree; and
2. Signed Purchase Order.

For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147. Loc 2622

Thank you.

Very truly yours,

CYRIL L. SOLIABAN
OIC- Deputy Executive Director

I acknowledge receipt of this Notice of Award on 04/15/25

Name of Authorized Representative

Signature

JOIE R. VELINA

Bank Details:

Name of Payee : MOSTACO MARKETING

Name of Bank : BPI

Branch : ZAPOTE LAS PINAS

Account Number : 0230-0074-38

