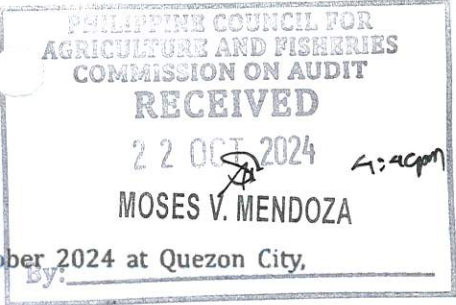


CONTRACT OF AGREEMENT

KNOW ALL MEN BY THESE PRESENT:

This Contract of Agreement made and entered into this ____ day of October 2024 at Quezon City, Philippines by and between:



The **PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES (PCAF)**, a government agency attached to the Department of Agriculture (DA), created pursuant to Executive Order No. 366, Series of 2004, and the Department of Budget and Management (DBM) approved Rationalization Plan covering the consolidation of the National Agricultural and Fishery Council (NAFC) and Livestock Development Council (LDC) on June 26, 2013, with office address at the Apacible Hall, Department of Agriculture Compound, Elliptical Road, Diliman, Quezon City, represented in this Act by its **OIC Executive Director, JULIETA E. OPULENCIA**, hereinafter referred to as the **PCAF**;

-and-

HARBOR LIGHTS HOTEL & RESTAURANT, INC., a company licensed to operate business under the laws of the Republic of the Philippines with principal office address at Old Rosa Gusa, Cagayan de Oro City, represented in this Act by its Authorized Representative, **LUCENA YBAÑEZ**, hereinafter referred to as the **SUPPLIER**.

WITNESSETH

WHEREAS, the **PCAF** requested the procurement of **ONE (1) LOT MEALS AND ACCOMMODATION (FULL BOARD) WITH FREE HOTEL TRANSPORT** for the conduct of the training, entitled: **CONSTRUCTORS' PERFORMANCE EVALUATION SYSTEM (CPES) SEMINAR WORKSHOP CUM PRACTICUM** on **October 22-26, 2024** with approved PR No. 24-09-471 and was posted in the PhilGEPS for bidding;

WHEREAS, the **SUPPLIER** offers meals, accommodation and transport services and had submitted its quotation;

WHEREAS, the opening of bid was undertaken on October 11, 2024 and after due evaluation by the Bids and Awards Committee (BAC), the **SUPPLIER** was declared as the Single Calculated and Responsive Quotation, thus, the BAC recommended to the HOPE to award the above mentioned procurement to the **SUPPLIER**;

WHEREAS, **PCAF** issued the Notice of Award No. 2024 -165 to the **SUPPLIER** on October 11, 2024;

NOW THEREFORE, in view of the foregoing premises, the parties have agreed to the following terms and conditions:

A. OBLIGATIONS OF PCAF

1. Allocate and disburse funds in the total amount of **Four Hundred Twenty Six Thousand Six Hundred Pesos (Php 426,600.00)** to **HARBOR LIGHTS HOTEL & RESTAURANT, INC.** for the procurement of One (1) Lot Meals and Accommodation (Full Board) with Free Hotel Transport for the conduct of the seminar-workshop cum practicum in Cagayan De Oro City; and
2. Pay the **SUPPLIER** after completion of the activity and receipt of the billing statement.

B. OBLIGATIONS OF THE SUPPLIER

1. Provide the required food, accommodation and transportation services for the conduct of the seminar-workshop cum practicum on October 22-26, 2024 for the total amount of **Four Hundred Twenty Six Thousand Six Hundred Pesos (Php 426,600.00)**, as follows:

24101758

- Meals and Accommodation for 45 pax @ 4 nights and 5 days
- Free Hotel Transport

Inclusions:

HOTEL ROOM

- Twin or Triple sharing (individual beds)
- complimentary inhouse high speed Wi-fi Internet Access
- with hot and cold shower
- Air Conditioned Rooms
- one (1) Secretariat room
- hotel amenities

MEALS: Managed Buffet

- 1st day (Lunch, PM snacks, & Dinner)
- 2nd day (Breakfast, AM Snacks, Lunch, PM Snacks, & Dinner)
- 3rd day (Breakfast, AM Snacks, Lunch, PM Snacks, & Dinner)
- 4th day (Breakfast, AM Snacks, Lunch, PM Snacks, & Dinner)
- 5th day (Breakfast, AM Snacks)

***NOTE:** No cream dory in the menu

Meals should include three (3) main courses plus soup, dessert & 1 round of softdrink/juice, in can during lunch and dinner

Use of CONFERENCE ROOM for 5 days session (7am - 8pm)

- preferably at least 3.5 meters ceiling height and well-lighted
- could accommodate participants of up to 45 pax
- with high speed Wi-fi Internet Access
- Classroom type set up
- LCD projector and LCD screen
- White board with marker and eraser
- Pencils with erasers
- Provision of sound system
- At Least 3 microphones (preferably wireless)
- Waived electricity charges for use of laptops, printer and projector
- Provision of extension cords

Free HOTEL TRANSPORT:

- October 22, 2024: Laguindingan Airport to Hotel
- October 26, 2024: Hotel to Laguindingan Airport

Others

- Flowing coffee/tea and distilled water and candies
- With complimentary welcome streamer & backdrop tarpaulin
- Preferably with in-house medical service/clinic
- Available 24 hour standby generator

2. Bill the **PCAF** for the meals, accommodation and transport services; and

3. Acknowledge the receipt of payment by issuing an Official Receipt in the name of the **PCAF**.

C. GENERAL PROVISIONS

The parties shall mutually agree to perform, fulfill, and abide with all the provisions and requirements, and on all matters contained or could be reasonably inferred from the Contract.

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D. AMENDMENT

All stipulations set forth in this Contract shall apply unconditionally, subject to amendments that may be mutually agreed by both parties in writing.

21 OCT 2024 IN WITNESS WHEREOF, the parties have hereunto affixed their signatures this ____ day of 2024 at Quezon City, Philippines.

PHILIPPINE COUNCIL FOR
AGRICULTURE AND FISHERIES
PCAF


JULIETA E. OPULENCIA
OIC Executive Director


HARBOR LIGHTS HOTEL &
RESTAURANT, INC.
SUPPLIER



LUCENA YBAÑEZ
Authorized Representative

SIGNED IN THE PRESENCE OF:


CYRIL L. SOLIABAN
OIC Deputy Executive Director

ALLOTMENT AVAILABLE: 426,600.00
BS No. 0210/10/2024-10-001265


JOSE REDENTOR H. BESENIO
OIC-Assistant Chief, Administrative,
Financial and Management Division
and Chief, Budget Section

FUNDS AVAILABLE: 418,000
Control No. 10124-10-240

MARIA DIVINA P. GONZALES
Chief, Accounting Section
10-71

24101758

ACKNOWLEDGEMENT

Republic of the Philippines)
Quezon City) s.s.

Before me, Notary Public, for and in QUEZON CITY this 21 OCT 2024 day of 2024
appeared the following persons presenting to me their respective identifications, to wit:

Affiant	ID/ Passport No./ CTC No.	Issued at	Issued on
JULIETA E. OPULENCIA	20-30902	Cainta, Rizal	Oct. 2, 2020
LUCENA YBAÑEZ	00491072	Cog. de Oro City	Jan. 12, 2024

WITNESS MY HAND AND SEAL, on the date and place above written.

Notary Public

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Page No. 100
Book No. XCVI-15
Series of 2024

ATTY. CONCEPCION P. VILLAREÑA
UNTIL DECEMBER 31, 2025
ADM. MATTER NO. NP-021 (2024-2025)
ROLL NO. 30457 / 05-09-1980
IBP NO. 399899 / JAN. 04, 2024 / QUEZON CITY
PTR NO. 5865783 / JAN. 03, 2024 / QUEZON CITY
MCLE NO. VII-0006994 / 09-21-2021
ASH LETRADO INC. MATAUNO ST. COR.
MALAKAS ST. BRGY. CENTRAL DIST. IV Q.C.