



Republic of the Philippines
Department of Agriculture
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
Department of Agriculture Compound
Elliptical Road, Diliman, Quezon City
Tel. No. (02) 8928-8751 to 64 locals 2601-2625, email: pcafofficial@pcaf.da.gov.ph

March 18, 2025

NOTICE OF AWARD
No. 2025-028

MS. JESSICA BUMA-A
Sales Support Team
MH PROPERTIES CORPORATION
(CITY TRAVEL HOTEL)
15 Kisad Road,
Baguio City

Dear **Ms. Buma-a**:

With reference to your quotation for the **ONE (1) LOT MEALS AND ACCOMMODATION FOR CAPSTONE PROJECT TITLED: "SOCIAL MEDIA FOR SUSTAINABLE AGRICULTURE: ENHANCING YOUTH ENGAGEMENT AND INNOVATION" ON MARCH 19-21, 2025 IN BENGUET**, we are pleased to confirm the award to your firm for the total amount of **ONE HUNDRED NINETY-TWO THOUSAND PESOS ONLY (Php 192,000.00)**, inclusive of appropriate taxes and fees, with the following specifications:

Item Description	QTY	Unit	Unit Cost	Total Cost
MEALS AND ACCOMMODATION FOR CAPSTONE PROJECT TITLED: "SOCIAL MEDIA FOR SUSTAINABLE AGRICULTURE: ENHANCING YOUTH ENGAGEMENT AND INNOVATION"	1	lot		192,000.00
Date: March 19-21, 2025				
3 days and 2 night for 40 pax				
Inclusions:				
HOTEL ROOM ACCOMMODATION (airconditioned, 2-3 sharing, individual bed, internet connectivity)				
Use of function room for 3 days and 1 evening session				
Meals:				
Day 1 - Managed Buffet Lunch, Pm Snacks and Managed				
Buffet Dinner				
Day 2 - Managed Buffet Breakfast, AM Snacks, Managed				
Buffet Lunch, PM Snacks, Managed Buffet Dinner				
and Networking Session				
Day 3 - Managed Buffet Breakfast, AM snacks				
Additional information:				
Meals should include two (2) main course, vegetable, soup, dessert and 1 round juice during lunch & dinner				
Flowing coffee/tea and purified water during sessions				
No Cream Dory				
Provision of LCD projector and screen, whiteboards with marker and eraser, pads and pencils				





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Free use of electricity for laptops and printers				
Free use of Sound System				
WIFI connectivity to all rooms and conference room and access to other hotel amenities free of charge				
Standby generator				
Free parking				
Preferred Location is within Baguio City, Benguet				
Location must be strategically located and accessible by public transport and near to clinics or hospitals				
<i>Purpose: For the conduct of the Capstone Project Focused Group Discussion and Training on Basic Policy Advocacy/Resolution on March 19-21, 2025 in Benguet..</i>				

Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at bacsec@pcaf.da.gov.ph upon receipt thereof.

In connection with this Notice, please submit the following documents;

1. Omnibus Sworn Affidavit that the bidder is not related to the HOPE by consanguinity or affinity up to the third civil degree;
2. Income/Business Tax Return; and
3. Signed Contract of Agreement.

For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147. Loc 2622

Thank you.

Very truly yours,


JULIETA E. OPUENCIA
QIC - Executive Director

I acknowledge receipt of this Notice of Award on March 18, 2025

Name of Authorized Representative Jessica Buma-a

Signature 

Bank Details:

Name of Payee : City Travel Hotel
Name of Bank : Landbank
Branch : Baguio - Marcos Highway
Account Number : LandBank 0221-4030-37

