



May 6, 2025

**NOTICE OF AWARD**  
**No. 2025-050**

**MS. JOJIE REPIA VELINA**  
Sole Proprietor  
**MOSTACO MARKETING**  
68A Lalaine Bennet Street  
BF Resort Village Las Pinas City

Dear **Ms. Velina:**

With reference to your quotation for the **SUPPLY AND DELIVERY OF ONE (1) LOT SUPPLIES NOT AVAILABLE AT THE PS FOR OFFICIAL USE OF PDCD FOR THE 1ST QUARTER**, we are pleased to confirm the award to your firm for the total amount of **SIXTY-FIVE THOUSAND SEVEN HUNDRED FORTY-SIX PESOS AND FIFTY-ONE CENTAVOS ONLY (Php 65,746.51)**, inclusive of appropriate taxes and fees, with the following specifications:

Item Description		QTY	Unit	Unit Cost	Total Cost (Php)
<b>Supplies not available at the PS</b>		<b>1</b>	<b>unit</b>		<b>65,746.51</b>
SIGN PEN, Extra Fine Tip, Blue	DIXON 0.5	10	PCS	17.00	170.00
WRAPPING PAPER	WRAPPING KRAFT 50S	10	PACKS	161.20	1,612.00
BATTERY, dry cell, size AA, Two (2) pieces per blister pack	EVEREADY 2S	30	PACKS	25.20	756.00
BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	EVEREADY 2S	15	PACKS	31.50	472.50
HAND SOAP, liquid, 500ml	ASSURED	4	BOTTLES	46.00	184.00
TAPE, packaging, 48 mm	EXCEL 50M	20	ROLLS	22.00	440.00
TAPE, transparent, 24mm	EXCEL 50M	35	ROLLS	14.00	490.00
CLIP, backfold, 19mm	MGK/DIAMOND	35	BOXES	9.36	327.60
CLIP, backfold, 25mm	MGK/DIAMOND	35	BOXES	18.00	630.00
CLIP, backfold, 32mm	MGK/DIAMOND	35	BOXES	26.00	910.00
CLIP, backfold, 50mm jumbo, 50mm	MGK/DIAMOND	35	BOXES	65.00	2,275.00
RUBBER BAND No. 18	TIGER FLAT	1	BOXES	144.00	144.00
TAPE DISPENSER, table top	BOSS/PREVAILED	3	PCS	77.58	232.74
TISSUE, INTERFOLDED PAPER TOWEL	TISYU	210	PACKS	36.00	7,560.00
BALLPEN, Black, Blue, Pilot	PILOT BPS	270	PCS	14.70	3,969.00
PERMANENT MARKER-FINE, Black and Blue	HBW	24	PCS	12.00	288.00
MANILA PAPER	VECO/ADVANCE 5S	15	PACKS	18.00	270.00
STICKER PAPER , A4 (10 pcs/pack)	VECO/ACACIA GLOSSY A4 10S	40	PACKS	32.00	1,280.00
DOUBLE SIDED TAPE (18 mm x 10 mm)	EXCEL 10M NO FOAM	10	ROLLS	18.00	180.00
PHOTO PAPER, A4	VECO/ACACIA GLOSSY A4 20S	20	PACKS	51.00	1,020.00
CERTIFICATE HOLDER, Size:A4	ADVENTURER	120	PCS	42.00	5,040.00
UNINTERRUPTIBLE POWER SUPPLY	APC LSW1200 1200VA/600W	3	UNITS	3,647.89	10,943.67





DOC ARCH FILE LONG, SIDEMECH	ARCHFILE LONG SIDEMECH	40	PCS	98.00	3,920.00
SPECIALTY PAPER, Size: A4 (10pcs/pack) 80GSM	ELIT A4 80GSM 10S	100	PACKS	29.00	2,900.00
STICKER TAPE FLAG - "Please Sign"	JOY SIGN HERE	35	PACKS	32.00	1,120.00
CLIPBOARD, w/o cover, Legal Size, Black	PLASTIC LONG	33	PCS	54.00	1,782.00
ID CLIP	ID CLIP METAL	200	PCS	3.00	600.00
ID HOLDER	ID CASE 102MM X 65MM LANDSCAPE	200	PCS	4.00	800.00
B BOARD, WHITE, A4, 10 pcs per pack, 180gsm	ELIT A4 180GSM 10S	10	PACKS	24.00	240.00
LAMINATING Sheets A4 125mic 100's (10 pack/box)	LCT	5	BOXES	576.00	2,880.00
LAMINATING Sheets, Long 125mic 100's (10 pack/box)	LCT	5	BOXES	660.00	3,300.00
DESK ORGANIZER, TRANSPARENT	ACRYLIC SIN1	35	PCS	250.00	8,750.00
TWINE, plastic, 1 kilo	1KILO	4	ROLLS	65.00	260.00
Purpose: For official use of PDCD for the 1st quarter					

Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at [bacsec@pcaf.da.gov.ph](mailto:bacsec@pcaf.da.gov.ph) upon receipt thereof.


In connection with this Notice, please submit the following documents;

1. Omnibus Sworn Affidavit that the bidder is not related to the HOPE by consanguinity or affinity up to the third civil degree; and
2. Signed Purchase Order.

For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147. Loc 2622

Thank you.

Very truly yours,

  
**JULIETA E. OPULENCIA**  
Deputy Executive Director III

I acknowledge receipt of this Notice of Award on May 16, 2025

Name of Authorized Representative 

Signature JOJIE R. VELINA

Bank Details:

Name of Payee : MOSTACO MARKETING

Name of Bank : BPI

Branch : ZAPOTE LAS PINAS

Account Number : 0230-0074-38

