



Republic of the Philippines  
Department of Agriculture  
**PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES**  
Department of Agriculture Compound  
Elliptical Road, Diliman, Quezon City  
Tel. No. (02) 8928-8751 to 64 locals 2601-2625, email: [pcfafficial@pcf.da.gov.ph](mailto:pcfafficial@pcf.da.gov.ph)

May 14, 2025

**NOTICE OF AWARD**  
**No. 2025-052**

**MS. JESSA OLIVEROS**  
Sales and Marketing Officer  
**NEW DAWN HOTEL PLUS**  
**(GRAND CITY HOTELS INC.)**  
Villarin St., Carmen,  
Cagayan de Oro City

Dear **Ms. Oliveros**:

With reference to your quotation for the **ONE (1) LOT MEALS AND ACCOMMODATION FOR THE CONDUCT OF ORIENTATION FOR NEWLY RECRUITED MEMBERS OF THE PCAF CBs AND NEWLY DESIGNATED AFC COORDINATORS ON MAY 21-23, 2025 IN CAGAYAN DE ORO**, we are pleased to confirm the award to your firm for the total amount of **TWO HUNDRED EIGHTY-FIVE THOUSAND SIX HUNDRED PESOS ONLY (Php 285,600.00)**, inclusive of appropriate taxes and fees, with the following specifications:

Item Description	QTY	Unit	Unit Cost	Total Cost
<b>MEALS AND ACCOMMODATION FOR THE CONDUCT OF ORIENTATION FOR NEWLY RECRUITED MEMBERS OF THE PCAF CBs AND NEWLY DESIGNATED AFC COORDINATORS ON MAY 21-23, 2025 IN CAGAYAN DE ORO</b>	<b>1</b>	<b>lot</b>		<b>285,600.00</b>
3 days and 2 nights @ 60 pax				
Inclusions:				
<b>HOTEL ROOM ACCOMMODATION</b>				
Fully airconditioned rooms				
- (1) single occupancy room				
- (20) triple sharing room with individual bed				
MEALS on the 1st day (Lunch, PM Snacks and Buffet Dinner)				
MEALS on the 2nd day (Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, Managed Buffet Dinner)				
MEALS on the 3rd day (Buffet Breakfast, AM Snacks)				
MEALS two (2) main courses, vegetables, soup, dessert and one round drinks/juice during lunch and dinner; should be locally produced				
Note: No Cream Dory and pork in the menu				
Free use of Conference room for 2 days (can accommodate participants up to 60 pax for fish bone and/or round table set up, well-lighted, airconditioned, with good ventilation)				
Provision of lift or elevator when building has more than 2 floors for Senior Citizens and PWD use				
Provision of LCD screen, at least 2 whiteboards with markers and eraser, pads, and pen				





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Provision of alcohol for sanitation				
Free use of electricity for laptops, LCDs, and printer				
Free use of sound system, extension cords and minimum of 3 microphones with extra batteries				
Free use of projectors and wireless presenters / pointers				
Flowing coffee/tea and purified water; candies/mints and peanuts during sessions				
With complimentary welcome streamer and back drop tarpaulin				
Free parking and access to other hotel amenities free of charge				
Complimentary WI-FI connectivity				
With standby generator				
With nearby medical responder at the venue				
<b>Preferred Location: Cagayan De Oro</b>				
(must be strategically located at a nearby hospital/clinic and is accessible by public transport)				
<b>Date: May 21-23, 2025</b>				
<i>Purpose: For the conduct of orientation for PCAF CBs in Mindanao</i>				

Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at [bacsec@pcaf.da.gov.ph](mailto:bacsec@pcaf.da.gov.ph) upon receipt thereof.

In connection with this Notice, please submit the following documents;


1. Omnibus Sworn Affidavit that the bidder is not related to the HOPE by consanguinity or affinity up to the third civil degree;
2. Income/Business Tax Return; and
3. Signed Contract of Agreement.

For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147. Loc 2622

Thank you.

Very truly yours,

  
**JULIETTA E. OPULENCIA**  
Deputy Executive Director III

I acknowledge receipt of this Notice of Award on 02 -05- 2025  
Name of Authorized Representative JESSA OLIVEROS  
Signature   
Bank Details:

Name of Payee : GRAND CITY HOTEL/NEW DAW PENSIONNE (NEW DAWN HOTEL PLUS)  
Name of Bank : LANDBANK  
Branch : VELEZ CAGAYAN DE ORO CITY  
Account Number : 2411-1110-51

