



February 28, 2025

**NOTICE OF AWARD
 No. 2025-024**

MS. LIRA G. CARANGUIAN
 Sales Manager
ROBINSONS LAND CORPORATION
 Go Hotels Plus Tuguegarao,
 Pan-Philippines Hwy,
 Tuguegarao City

Dear Ms. Caranguian:

With reference to your quotation for the **MEALS AND ACCOMMODATION FOR THE CONDUCT OF SHAPING GENDER RESPONSIVE POLICY ADVOCACY AND POLICY MONITORING FOR AGRICULTURAL AND FISHERY COUNCILS OF CAGAYAN VALLEY REGION ON MARCH 18-21, 2025**, we are pleased to confirm the award to your firm for the total amount of **TWO HUNDRED FIFTY-ONE THOUSAND EIGHT HUNDRED PESOS ONLY (Php 251,800.00)**, inclusive of appropriate taxes and fees, with the following specifications:

| Item Description | QTY | Unit | Unit Cost | Total Cost |
|---|----------|------------|-----------|-------------------|
| MEALS AND ACCOMMODATION FOR THE CONDUCT OF SHAPING GENDER RESPONSIVE POLICY ADVOCACY AND POLICY MONITORING FOR AGRICULTURAL AND FISHERY COUNCILS OF CAGAYAN VALLEY REGION ON MARCH 18-21, 2025 | 1 | lot | | 251,800.00 |
| 3 nights and 4 days @ 35 pax | | | | |
| Inclusions: | | | | |
| HOTEL ROOM ACCOMMODATION (airconditioned, twin sharing individual bed) | | | | |
| MEALS on the 1st day (Lunch, PM Snacks and Buffet Dinner) | | | | |
| MEALS on the 2nd day (Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, Managed Buffet Dinner) | | | | |
| MEALS on the 3rd day (Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, Managed Buffet Dinner) | | | | |
| MEALS on the 4th day (Buffet Breakfast and AM Snacks) | | | | |
| MEALS should include two (2) main courses, vegetables, soup, dessert and one round drinks/juice during lunch and dinner | | | | |
| Note: No Cream Dory in the menu | | | | |
| Use of Conference room for 2.5 days | | | | |
| (could accommodate participants up to 50 pax for fish bone and/or round table set up, well-lighted, airconditioned, with good ventilation) | | | | |
| Provision of lift or elevator when building has more than 2 floors for Senior Citizens and PWD use | | | | |
| Provision of LCD screen, at least 2 whiteboards with markers and eraser, pads, and pen | | | | |





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|---|--|--|--|--|
| Provision of alcohol for sanitation | | | | |
| Free use of electricity for laptops, LCDs, and printers | | | | |
| Free use of sound system, extension cords and minimum of 3 microphones with extra batteries | | | | |
| Free use of projectors and wireless presenters / pointers | | | | |
| Flowing coffee/tea and purified water, candies/mints and peanuts during sessions | | | | |
| With complimentary welcome streamer and back drop tarpaulin | | | | |
| Preferably with in-house nurse and medical attendant in-case of emergencies | | | | |
| Free parking and access to other hotel amenities free of charge | | | | |
| Complimentary WI-FI connectivity | | | | |
| With standby generator | | | | |
| Preferred Location: Tuguegarao City, Cagayan Province | | | | |
| (must be strategically located and accessible by public transport) | | | | |
| Date: March 18-21, 2025 | | | | |
| Purpose: For the conduct of training entitled, "Shaping Gender Responsive Policy Advocacy and Policy Monitoring for Agricultural and Fishery Councils (AFCs) of Cagayan Valley Region". | | | | |

Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at bacsec@pcaf.da.gov.ph upon receipt thereof.

In connection with this Notice, please submit the following documents;

1. Omnibus Sworn Affidavit that the bidder is not related to the HOPE by consanguinity or affinity up to the third civil degree;
2. Income/Business Tax Return; and
3. Signed Contract of Agreement.

For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147. Loc 2622

Thank you.

Very truly yours,


CYRIL L. SOLIABAN
 OIC - Deputy Executive Director

I acknowledge receipt of this Notice of Award on MARCH 11, 2025
 Name of Authorized Representative LIRA G. CARANGUAN

Signature _____
 Bank Details:
 Name of Payee : ROBINSONS LAND CORPORATION
 Name of Bank : LAND BANK OF THE PHILIPPINES
 Branch : DOTC BRANCH
 Account Number : 3131-0268-70

