



Republic of the Philippines  
Department of Agriculture  
**PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES**  
Department of Agriculture Compound  
Elliptical Road, Diliman, Quezon City  
Tel. No. (02) 8928-8751 to 64 locally 2601-2625, email: pcfaofficial@pcfa.dag.gov.ph

06-05-2025

**NOTICE TO PROCEED  
No. 2025-042**

**MS. SHAYMMA EVANGELISTA**  
Sales Coordinator  
**THE BAYLEAF HOTEL - CAVITE**  
Gov. Drive, Brgy. Manggahan,  
General Trias, Cavite

Dear **Ms. Evangelista:**


This refers to the Contract of Agreement of the Philippine Council for Agriculture and Fisheries (PCAF) with regard to the **ONE (1) LOT MEALS AND ACCOMMODATION FOR THE PCAF STRATEGIC PLANNING WORKSHOP ON MAY 7-9, 2025 IN CAVITE**, in the total amount of **FOUR HUNDRED TEN THOUSAND FOUR HUNDRED PESOS ONLY (Php 410,400.00)**. With this, you are hereby advised to proceed with the said Contract of Agreement within three (3) calendar days upon receipt of this Notice.

Thank you.

Very truly yours,

  
**JULIETA E. OPULENCIA**  
Deputy Executive Director III

CONFORME:

  
**MS. SHAYMMA EVANGELISTA**

06-05-2025

Date

