



Republic of the Philippines  
Department of Agriculture  
**PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES**  
Department of Agriculture Compound  
Elliptical Road, Diliman, Quezon City  
Tel. No. (02) 8928-8751 to 64 locals 2601-2625, email: [pcafofficial@pcaf.da.gov.ph](mailto:pcafofficial@pcaf.da.gov.ph)

May 14, 2025

**NOTICE OF AWARD**  
**No. 2025-053**

**MR. JEREL ARFE ARROYO**

Branch Head

**PHILCOPY CORPORATION**

Unit 2B Carmel Suite #15 Chronicle St.,  
West Triangle, Quezon City

Dear **Mr. Arroyo**:

With reference to your quotation for the **SERVICE MAINTENANCE OF TWO (2) UNITS KYOCERA COPYING MACHINE**, we are pleased to confirm the award to your firm for the total amount of **TWO THOUSAND PESOS ONLY (Php 2,000.00)**, inclusive of appropriate taxes and fees, with the following specifications:

Item Description	QTY	Unit	Unit Cost	Total Cost (Php)
Service maintenance for KYOCERA Copying Machine	2	units		2,000.00
TAsKALFA 3510i	1		1,200.00	
KM-2810	1		800.00	
Purpose: For general cleaning and check-up for 2nd quarter schedule.				

Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at [bacsec@pcaf.da.gov.ph](mailto:bacsec@pcaf.da.gov.ph) upon receipt thereof.

In connection with this Notice, please submit the following documents;

1. Omnibus Sworn Affidavit that the bidder is not related to the HOPE by consanguinity or affinity up to the third civil degree; and
2. Signed Purchase Order.

For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147. Loc 2622

Thank you.

Very truly yours,

**JULIETA E. OPULENCIA**  
Deputy Executive Director III

I acknowledge receipt of this Notice of Award on June 2, 2025

Name of Authorized Representative Aljando M. Bunsues Jr.

Signature \_\_\_\_\_

Bank Details:

Name of Payee : PHILCOPY CORPORATION

Name of Bank : LANDBANK

Branch : J.P. RIZAL

Account Number : 1832100729

