



Republic of the Philippines
Department of Agriculture
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
Department of Agriculture Compound
Elliptical Road, Diliman, Quezon City
Tel. No. (02) 8928-8751 to 64 locals 2601-2625, email: pcaf.official@pcaf.da.gov.ph

June 2, 2025

NOTICE OF AWARD
No. 2025-066

MR. KING VECINAL DUEÑAS

Sales Account Executive

TAGAYTAY AUTO MART, INC. -

TAGAYTAY COUNTRY HOTEL

Olivarez Plaza E, Aguinaldo Hi-way,

Brgy. San Jose, Tagaytay City, Cavite

Dear **Mr. Dueñas**

With reference to your quotation for the **ONE (1) LOT MEALS AND ACCOMMODATION FOR THE FY 2025 WOMEN'S DIALOGUE ON JULY 30 - AUGUST 1, 2025 IN TAGAYTAY**, we are pleased to confirm the award to your firm for the total amount of **FOUR HUNDRED NINETY-FOUR THOUSAND PESOS ONLY (Php 494,000.00)**, inclusive of appropriate taxes and fees, with the following specifications:

Item Description	QTY	Unit	Unit Cost	Total Cost
MEALS AND ACCOMMODATION FOR THE FY 2025 WOMEN'S DIALOGUE ON JULY 30 - AUGUST 1, 2025 IN TAGAYTAY	1	lot		494,000.00
HOTEL ROOM ACCOMMODATION				
(airconditioned or with good ventilation, (2) single rooms, twin sharing, triple/quadruple sharing with individual bed, internet connectivity)				
Date: July 30 - August 1, 2025				
3 days and 2 nights for 95 pax				
Networking Session for 95 pax				
Free Use of function room for 3 days				
Meals:				
Day 1 - Managed Buffet Lunch, Pm Snacks and Managed Buffet Dinner				
Day 2 - Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, Managed Buffet Dinner and networking session				
Day 3 - Buffet Breakfast and AM Snacks				
Inclusions:				
MEALS should include two (2) main courses, vegetables, soup, dessert, and one round drinks/juice during lunch and dinner should be locally produced				
Note: No Cream Dory in the menu				
(Spacious hall that could accommodate participants for classroom type or round table set up, well-lighted, airconditioned or with good ventilation)				
Provision of lift or elevator when building has more than 2 floors for Senior Citizens and PWD use				
Provision of LCD screen, at least 2 whiteboards with markers and eraser, pads, and pen				





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Free use of electricity for laptops, LCDs, and printers				
Free use of sound system, extension cords and minimum of 3 microphones with extra batteries				
Free use of projectors and wireless presenters / pointers				
Flowing coffee/tea and purified water, candies/mints and peanuts during sessions				
With complimentary welcome streamer and back drop tarpaulin				
Preferably with in-house nurse and medical attendant in-case of emergencies				
Free parking and access to other hotel amenities free of charge				
Complimentary WI-FI connectivity				
With standby generator				
Preferred Location: Tagaytay				
Location must be strategically located and accessible by public transport and near to clinics or hospitals				
Payment: 50% before the activity and 50% upon completion.				
Purpose: For the conduct of FY 2025 Women's Dialogue on July 30 - August 1, 2025 in Tagaytay				

Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at bacsec@pcaf.da.gov.ph upon receipt thereof.

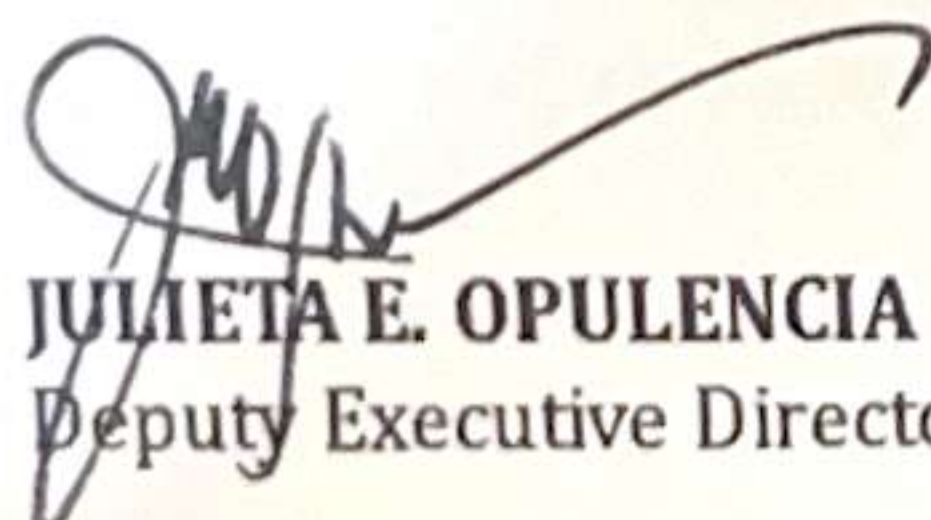
In connection with this Notice, please submit the following documents;

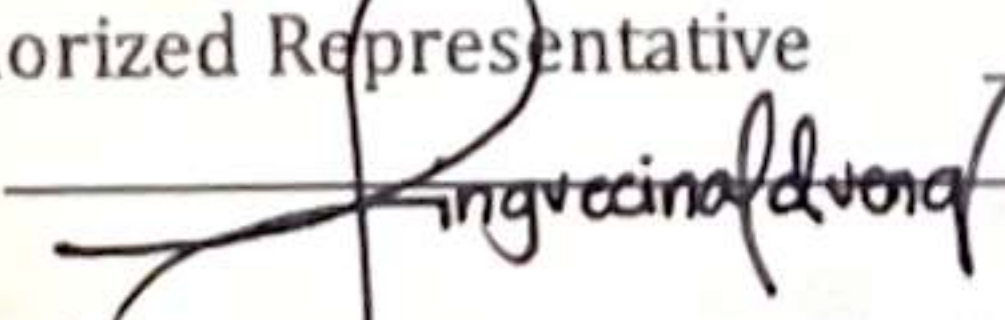
1. Omnibus Sworn Affidavit that the bidder is not related to the HOPE by consanguinity or affinity up to the third civil degree;
2. Income/Business Tax Return; and
3. Signed Contract of Agreement.

For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147. Loc 2622

Thank you.

Very truly yours,


JULIETA E. OPUENCIA
Deputy Executive Director III

I acknowledge receipt of this Notice of Award on June 5, 2025
Name of Authorized Representative KING VECINAL PEÑAS
Signature 
Bank Details:
Name of Payee : Tabaytay AUTOMART INC.
Name of Bank : Landbank
Branch : E. Abunardo Highway, Tabaytay City
Account Number : 1-502-1061-78

