



Republic of the Philippines
Department of Agriculture
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
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PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES

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February 4, 2025

SPECIAL ORDER

No. 029

Series 2025

SUBJECT : RECONSTITUTION OF THE PCAF GENDER AND DEVELOPMENT FOCAL POINT SYSTEM (GAD-FPS)

Pursuant to Republic Act No. 9710, otherwise known as the Magna Carta of Women and its Implementing Rules and Regulations, the PCAF GAD Focal Point System Executive Committee and its Technical Working Group/Secretariat is hereby reconstituted:

A. Executive Committee

Chairperson	Julieta E. Opulencia
Vice Chairperson	Floreliz P. Avellana
Coordinator	Conchita S. Del Rosario
Vice Coordinator	Alvin D. Racho
Members:	
Administrative, Financial, and Management Division	Merlyn R. Galdonez
Planning, Monitoring, and Knowledge Management Division	Joane Carla C. Auditor
Partnership Development Division	Stephanie C. Terante
Policy Development and Coordination Division	Jeanne Marjorie D. Oliveros

Functions:

1. Provide policy directions in mainstreaming Gender and Development in the Philippine Council for Agriculture and Fisheries (PCAF);
2. Formulate GAD strategies, programs, activities of the agriculture and fisheries sector based on the results of gender audit, gender analysis and according to the identified priorities of the agency in response to the gender issues faced by its clients and employees;
3. Ensure the timely submission of the agency GAD Plan and Budget (GPB), Accomplishment Report, and other GAD-related reports to the Philippine



- Commission on Women (PCW) and the Department of Budget and Management (DBM);
4. Ensure the effective and efficient implementation of the agency's GAD programs, activities and projects and the judicious utilization of the GAD Budget;
 5. Build and strengthen the partnership of the agency with PCW, GAD advocates, women's groups, and other stakeholders in pursuit of gender mainstreaming;
 6. Recommend approval of agency GPB and GAD Accomplishment Reports;
 7. Ensure reduction in GAD-related AOM on yearly basis; and
 8. Recommend awards and recognition to outstanding institutional GAD programs, activities, and projects and /or GAD FPS members.

B. Secretariat/Technical Working Group

Head	Andrea Louise S. Gutierrez
Members	Almira Joy P. Coronel Carolyn O. Tabangcura Jezebel D. Campaniel Jahensi E. Supanga Mary Ann M. De Leon Ian Kevin M. Sevilla May Grace R. Dagaas

Functions:

1. Facilitate the implementation of the gender mainstreaming efforts of the agency through the GAD planning and budgeting process;
2. Formulate agency GAD Plans, Programs and Budget in response to the gender gaps and issues faced by their clients and constituencies, women and men employees, following the conduct of a gender audit, gender analysis, and/or review of sex disaggregated data;
3. Review and consolidate GAD plans and accomplishment reports;
4. Assist in the capacity development of and provide technical assistance to Agricultural and Fishery Councils (AFCs) and Regional Coordinators in implementing GAD;
5. Coordinate with the AFCs and Regional Coordinators and ensures their meaningful participation in GAD strategic and annual planning exercises;
6. Lead in the conduct of advocacy activities and the development of IEC materials to ensure critical support of agency officials, staff and relevant stakeholders to the activities of the GAD Focal Point System and GAD mainstreaming activities;
7. Conduct monitoring and evaluation of PCAF's GAD Plans, Programs and activities implemented;
8. Prepare and consolidate agency GAD accomplishment reports;
9. Provide regular updates and recommendations to the Head of Agency or Executive Committee on the activities of the GAD-FPS and the progress of agency GAD mainstreaming activities; and
10. Attend the National GAD meeting, training and workshops.



This Special Order shall take effect immediately. All other orders inconsistent herewith are deemed revoked.

By authority of the Chairperson-Coordinator:


JULIETA E. OPULENCIA
OIC-Executive Director

