

RECEIVED

10 JUL 2025

By: _____

ALLIAN MAY DOMINGO

CONTRACT OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This Contract of Agreement made and entered into this 07 JUL 2025 day of JUL 2025 2025 at Quezon City, Philippines by and between:

The **PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES (PCAF)**, a government agency attached to the Department of Agriculture (DA), created pursuant to Executive Order No. 366, Series of 2004, with office address at the Apacible Hall, Department of Agriculture Compound, Elliptical Road, Diliman, Quezon City, represented in this Act by its Executive Director, **BERNADETTE B. DE LOS SANTOS**, hereinafter referred to as the **PCAF**;

-and-

ISLAND DRAGON TRANSPORT AND TRAVEL SERVICES, INC., a registered corporation duly organized under Philippine laws and licensed to operate business in the Philippines, with principal office address at 65F Balagtas St. Parang, Marikina, represented in this Act by its duly authorized representative, **YASMIN EDNILAG**, Corporate Secretary, hereinafter referred to as the **SUPPLIER**.

WITNESSETH

WHEREAS, PCAF requested the procurement of **one (1) unit of Air-conditioned Tourist Rental Bus for the Conduct of FY 2025 Women's Dialogue on July 30 - August 1, 2025 in Tagaytay City** with approved PR No. 25-05-255 and Request for Quotation was emailed to three (3) prospective suppliers/contractors with known qualifications.

WHEREAS, the Approved Budget for the Contract is **ONE HUNDRED TEN THOUSAND PESOS ONLY (Php 110,000.00)**;

WHEREAS, the **SUPPLIER** has represented and warranted itself as capable, competent and duly licensed provider of bus rental services under the terms and conditions hereinafter set forth;

WHEREAS, PCAF has agreed to enter into a contract with the **SUPPLIER** for the engagement of its services through Negotiated Procurement under Small Value Procurement as an alternative mode of procurement pursuant to Section 53.9 of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184;

WHEREAS, the opening of bid was undertaken on June 2, 2025, and after due evaluation by the Bids and Awards Committee (BAC), the **SUPPLIER** was declared as the Lowest Calculated and Responsive Quotation, thus, the BAC recommended to the HOPE to award the above-mentioned procurement to the **SUPPLIER**;

WHEREAS, PCAF issued the Notice of Award to the **SUPPLIER** on June 2, 2025;

NOW THEREFORE, in view of the foregoing premises, the parties have agreed to the following terms and conditions:

Section 1
SCOPE OF SERVICES

The **SUPPLIER** shall provide **PCAF** with one (1) Air-conditioned Tourist Rental Bus for the Conduct of Conduct of FY 2025 Women's Dialogue on July 30 - August 1, 2025 in Tagaytay City. This shall serve as transportation for a total of **NINETY FIVE (95) Participants** for the entire duration of the activity.

The **SUPPLIER** shall bear all expenses related to fuel consumption, toll fees, government taxes, driver's fees, as well as food and lodging.

Section 2
CONTRACT PRICE

For and in consideration of the **SERVICES** to be undertaken by the **SUPPLIER**, **PCAF** shall pay the **SUPPLIER** in Philippine Currency in accordance with the Contract the total amount of **NINETY THOUSAND PESOS ONLY (Php 90,000.00)** inclusive of all applicable government taxes and fees for the whole duration of the event.

Section 3
RESPONSIBILITIES OF THE SUPPLIER

The **SUPPLIER** shall:

1. Provide the required one (1) unit of Air-conditioned Tourist Rental Bus for the FY 2025 Women's Dialogue on July 30 - August 1, 2025 in Tagaytay City;
2. Be responsible for all necessary permits, licenses, taxes and fees, etc. to all concerned regulatory agencies for the duration of the contract.
3. Provide and cover the following expenses:
 - Diesel/Gasoline fuel
 - Driver and associated fees
 - Parking or Toll fees, if any
 - Passenger Accident Insurance Coverage while on board, aside from the regular PAMI insurance
4. Clean and disinfect the bus after each use.
5. Ensure that the bus unit strictly comply with the specifications set forth in this contract. **PCAF** reserves the right to demand replacement unit for any that do not meet these specifications.
6. Ensure that sufficient replacement units are available to handle any contingency, emergency repair, maintenance, accidents, or mechanical breakdowns.
7. Be held accountable for all liabilities resulting from damage to properties and lives attributed to the **SUPPLIER's** fault or negligence for the duration of this contract.



8. Hold **PCAF** free from any third-party liability arising from damages to public and private properties, death, or injury to people as a result of any incident attributed to the **SUPPLIER's** fault that may have occurred during the performance of the contract.
9. The **SUPPLIER** shall exercise extraordinary diligence in the performance of its duties.
10. Issue an Official Receipt in the name of **PCAF** upon receipt of full payment.

Section 4 RESPONSIBILITIES OF PCAF

The **PCAF** shall:

1. Ensure that the **SUPPLIER** meets the required specifications on the day of the activity.
2. Pay the **SUPPLIER** for one (1) unit of Air-conditioned Tourist Rental Bus after the trip and upon receipt of the billing statement.
3. Agree that it shall be charged or billed the total amount of **NINETY THOUSAND PESOS ONLY (Php 90,000.00) inclusive of all applicable government taxes and fees** for the whole trip;
4. Exercise strict discipline and ensure that its personnel are closely supervised and managed in accordance with law and policies set forth by the **SUPPLIER**.

Section 5 TERMS OF PAYMENT

The total contract price for the transportation services is **NINETY THOUSAND PESOS ONLY (Php 90,000.00)**, inclusive of all applicable government taxes and fees for the whole duration of the event, shall be paid after the conclusion of the event and upon the receipt of the billing statement.

Section 6 INCLUSION IN THE SERVICES

The **SUPPLIER** shall provide for the following:

- **Date of Trip and Destination**
 - July 30, 2025 - PCAF Office, Diliman, Quezon City to Tagaytay City
 - August 1, 2025 - Tagaytay City to PCAF Office, Quezon City
- **Inclusions**
 - 49-Seater Air-conditioned Tourist Bus with TV, DVD, movie player, microphone, cooler, overhead & luggage compartment, seat cover, seat belt and fire extinguishers
 - includes fuel, driver's fees/meals, taxes, toll fees and with a P100,000/person add-on accident insurance, aside from the regular PAMI insurance
 - vehicle year and model (2022-2024)

- c. In case of damage or loss to the property of the participants of **PCAF** caused by negligence of the **SUPPLIER's** personnel or employee, the **SUPPLIER** shall be liable for the damages.
- d. Each party in this contract assures and warrants that it has the authority to sign and fulfill the agreement without violating any laws or existing agreements. Additionally, it confirms that the contract is legally binding and enforceable.
- e. No modification or amendment to this Contract shall be valid unless made in writing and duly signed by both parties.

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures this 07 JUL 2025 day of _____ 2025 at Quezon City, Philippines.

PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES

PCAF

BERNADETTE B. DE LOS SANTOS
 Executive Director

ISLAND DRAGON TRANSPORT AND TRAVEL SERVICES, INC.

SUPPLIER

YASMIN EDNILAG
 Corporate Secretary

SIGNED IN THE PRESENCE OF:



FLORELIZ P. AVELLANA
 Chief, Planning, Monitoring & Knowledge Management Division

PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES

ALLOTMENT AVAILABLE: ₱90,000.-
 BS No. 021011012025-06-0723


JOSE REDENTOR H. BESENIO
 Budget Section

FUNDS AVAILABLE: ₱90,000.00
 Control No. 2025-06-0125


MARIA DIVINA P. GONZALES Chief,
 Chief, Accounting Section

ACKNOWLEDGEMENT

Republic of the Philippines)
Quezon City) s.s.

QUEZON CITY

07 JUL 2025

Before me, Notary Public, for and in _____ this ____ day of _____ 2025 appeared the following persons presenting to me their respective identifications, to wit:

Affiant	ID	Issued at	Issued on
Bernadette De Los Santos	5407-3824-6983-6058	Baao, Camarines Sur	May 3, 2023
Yasmin Ednilag	P4504526B	Antipolo City	Jan. 23, 2020

Both affiants, known to me and whom I have identified through competent evidence of identity, to be the same person who executed the foregoing Contract of Agreement, consisting of 6 pages, including this page, and acknowledge to me that the same is their free and voluntary act and deed, as well as that of the agency/institution they respectively represent.

WITNESS MY HAND AND SEAL, on the date and place above written.

Notary Public

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Series of 2025

ATTY. RIVAL JOSE F. VALMORES
NOTARY PUBLIC - QUEZON CITY
Commission No. A-1011-1000-000 (2025-2026)
IBP O.D. No. 477-001/10-03-21 PTR No. 7016197
R.O. No. 22415 / TIN: 305-416-843
MCLE No. VII-0001600 valid until April 14, 2028
Add: #473 Boni Serrano Road, Barangay San Roque,
Murphy, Quezon City

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