



Republic of the Philippines
 Department of Agriculture
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
 Department of Agriculture Compound
 Elliptical Road, Diliman, Quezon City
 Tel. No. (02) 8928-8751 to 64 locals 2601-2625, email: pcaofficial@pcaf.da.gov.ph

July 15, 2025

**NOTICE OF AWARD
 No. 2025-087**

MS. CHARRY-HONEELETH CHAMEN
 Sales Associate
ROBINSONS LAND CORPORATION
 Robinsons Place, J.C. Aquino
 Avenue, Brgy. Bayanihan,
 Butuan City

Dear Ms. Chamen:

With reference to your quotation for the **ONE (1) LOT MEALS AND ACCOMMODATION FOR THE CONDUCT OF PARTICIPATORY MONITORING AND EVALUATION TRAINING FOR THE AFCS OF CARAGA REGION ON AUGUST 4-8, 2025 IN BUTUAN CITY**, we are pleased to confirm the award to your firm for the total amount of **THREE HUNDRED THIRTY-SIX THOUSAND PESOS ONLY (Php 336,000.00)**, inclusive of appropriate taxes and fees, with the following specifications:

Item Description	QTY	Unit	Unit Cost	Total Cost
MEALS AND ACCOMMODATION FOR THE CONDUCT OF PARTICIPATORY MONITORING AND EVALUATION TRAINING FOR THE AFCS OF CARAGA REGION ON AUGUST 4-8, 2025 IN BUTUAN CITY	1	LOT		336,000.00
4 nights and 5 days @ 35 pax				
Inclusions:				
ROOM ACCOMMODATION (airconditioned, twin sharing with two individual beds)				
MEALS on the 1st day (Lunch, PM Snacks and Buffet Dinner)				
MEALS on the 2nd day (Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, Managed Buffet Dinner)				
MEALS on the 3rd day (Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, Managed Buffet Dinner)				
MEALS on the 4th day (Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, Managed Buffet Dinner)				
MEALS on the 5th day (Buffet Breakfast and AM Snacks)				
MEALS should include two (2) main courses, vegetables, soup, and dessert (should be locally produced) and one round drinks/juice during lunch and dinner				
Note: No Cream Dory and Pork in the menu				
Use of Conference room for 3 days				
(can accommodate participants up to 50-70 pax for fish bone and/or				
round table set up, well-lighted, airconditioned, with good ventilation)				
Provision of lift or elevator when building has more than 2 floors for Senior Citizens and PWD use				
Provision of LCD screen, at least 2 whiteboards with markers and eraser, at least 4 microphones with extra batteries, pads, and pen				
Free use of electricity for laptops, LCDs, and printers				





Free use of sound system and extension cords				
Free use of projectors and wireless presenters / pointers				
Flowing coffee/tea and purified water, candies/mints and peanuts during sessions				
With complimentary welcome streamer and back drop tarpaulin				
Preferrably with in-house nurse and medical attendant in-case of emergencies				
Free parking and access to other hotel amenities free of charge				
With hot and cold shower				
Includes complimentary Wi-Fi access in guest rooms and the conference room.				
With standby generator				
Preferred Location: BUTUAN CITY				
(must be strategically located and accessible by public transport)				
Date: August 4-8, 2025				
<i>Purpose: For the conduct of training entitled, "Participatory Monitoring and Evaluation Training for the Agricultural and Fishery Councils (AFCs) of CARAGA Region" on August 4-8, 2025 in Butuan City</i>				

Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at bacsec@pcaf.da.gov.ph upon receipt thereof.


In connection with this Notice, please submit the following documents;

1. Omnibus Sworn Affidavit that the bidder is not related to the HOPE by consanguinity or affinity up to the third civil degree;
2. Income/Business Tax Return; and
3. Signed Contract of Agreement.

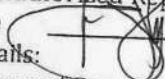
For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147. Loc 2622

Thank you.

Very truly yours,


JULIETA E. OPULENCIA
 Deputy Executive Director III

I acknowledge receipt of this Notice of Award on 29-07-2025
 Name of Authorized Representative Charry Honereth Chamen

Signature 
 Bank Details:
 Name of Payee : Robinson Land corporation
 Name of Bank : Robinson bank
 Branch : Robinson Galleria
 Account Number : 100-23-017057-5

