



Republic of the Philippines  
 Department of Agriculture  
**PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES**  
 Department of Agriculture Compound  
 Elliptical Road, Diliman, Quezon City  
 Tel. No. (02) 8928-8751 to 64 locals 2601-2625, email: pcafofficial@pcaf.da.gov.ph

August 22, 2025

**NOTICE OF AWARD  
 No. 2025-100**

**MS. JOJIE REPIA VELINA**  
 Sole Proprietor  
**MOSTACO MARKETING**  
 68A Lalaine Bennet Street  
 BF Resort Village Las Pinas City

Dear **Ms. Velina:**

With reference to your quotation for the **ONE (1) LOT SUPPLY AND DELIVERY OF OFFICE SUPPLIES NOT AVAILABLE AT THE PS-DBM FOR THE CONDUCT OF NSC ON CORN AND FEED CROPS AND RAFC IX (SEPT 2-5, 2025) AND NSC ON POULTRY AND LIVESTOCK AND RAFC IVA (SEPT 9-12, 2025) COLLABORATIVE DIALOGUE-MEETING**, we are pleased to confirm the award to your firm for the total amount of **SIXTEEN THOUSAND PESOS ONLY (Php 16,000.00)**, inclusive of appropriate taxes and fees, with the following specifications:

Item Description	QTY	Unit	Unit Cost	Total Cost (Php)
<b>Supply and Delivery of Office Supplies not Available at the PS-DBM</b>	<b>1</b>	<b>lot</b>		<b>16,000.00</b>
Ballpen, black, blue - <i>HBW</i>	200	pieces	5.00	1,000.00
Notebook, spiral, 80 leaves - <i>Ordinary Spiral</i>	200	pieces	20.00	4,000.00
Envelope, plastic, long, with handle - <i>KEATS</i>	200	pieces	55.00	11,000.00
Date of Delivery : As stated in the Purchase Order -Free Delivery				
<i>Purpose: For the conduct of NSC on Corn and Feed Crops and RAFC IX (Sept 2-5, 2025) and NSC on Poultry and Livestock and RAFC IVA (Sept 9-12, 2025) Collaborative Dialogue-Meeting.</i>				

Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at [bacsec@pcaf.da.gov.ph](mailto:bacsec@pcaf.da.gov.ph) upon receipt thereof.

In connection with this Notice, please submit the following documents;

1. Omnibus Sworn Affidavit that the bidder is not related to the HOPE by consanguinity or affinity up to the third civil degree; and
2. Signed Purchase Order.

For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147. Loc 2622

Thank you.

Very truly yours,

**JULIETA E. OPUENCIA**  
 Deputy Executive Director III

I acknowledge receipt of this Notice of Award on Aug 28, 2025

Name of Authorized Representative \_\_\_\_\_

Signature Jojie R. Velina  
 JOJIE R. VELINA

Bank Details:

Name of Payee : **MOSTACO MARKETING**  
 Name of Bank : **BPI**  
 Branch : **ZAPOTE LAS PINAS**  
 Account Number : **0230-0074-38**

