

	<b>PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES</b>  <b>Procurement Quality Form</b>  <b>REQUEST FOR QUOTATION</b>	PCAF-BAC-QP01-F01 Version 8
		BAC-RFQ-2025-158
		<i>Reference Number</i>
		Date: 11/3/2025 2:00 pm

Interested bidders/suppliers are required to read carefully and follow the **INSTRUCTIONS** below.

- Please submit quotation to the **BAC Head Secretariat** at Philippine Council for Agriculture and Fisheries, 2<sup>nd</sup> Floor, PCAF Building, Dept. of Agriculture Compound, Elliptical Road, Diliman, Quezon City.
- Any quotation/offer other than those required and stated in this form shall not be considered for evaluation.
- Quotation must clearly specify all applicable taxes, including delivery and any other charges required by the supplier.
- Always **include the brand name and model of the goods being offered** in the item description, if applicable.
- If the specification includes performance parameters for the goods/services, bidders must indicate **"Comply" in the "Bidder" column** opposite each individual parameter in the specification on **"Item Description"** column. Please refer to the example below.
- Price quotation is valid THIRTY (30) calendar days from the declaration of the winning bidder.
- Availability of stocks must be guaranteed for SIXTY (60) calendar days from the date of quotation submission.
- Delivery period shall be based on the date stated in the approved Purchase Order (PO).
- Quotation submitted through email must bear the signature of the supplier and be addressed to the BAC Head Secretariat at [bacsec@pcaf.da.gov.ph](mailto:bacsec@pcaf.da.gov.ph)
- Awarding shall be done by (ITEM).
- Mode of procurement: SMALL VALUE
- Quotation must be written clearly. Indecipherable quotation shall be automatically disregarded.
- CERTIFICATE of PHILGEPS REGISTRATION and MAYOR'S/BUSINESS PERMIT** must be submitted. The BAC Secretariat shall check if the **bidder is not blacklisted or barred from bidding**.

**Note: Winning bidder must submit to the BAC Secretariat an Omnibus Sworn Affidavit** that the bidder is not related to the HOPE by consanguinity or affinity up to the third civil degree.

Date of RFQ Posted: **November 4, 2025**

Deadline for Submission: **November 7, 2025**

PR No.: **25-10-455**

Total ABC: PhP **150,000.00**

End-User: **PDCD**

Qty	Unit	Item Description	ABC (Must indicate both unit & total price quotations)		BIDDER (Must indicate both unit & total price quotations)	
			Unit Price	Total	Unit Price	Total
2	units	<b>BUS RENTAL (Pick-up and Drop-off )</b> Details: <b>November 24, 2025:</b> PCAF Office, Diliman Quezon City to La Union <b>(Pick-up)</b> <b>November 28, 2025:</b> La Union to PCAF Office, Diliman Quezon City <b>(Drop-off)</b> <b>Inclusions:</b> - 49-Seater Air-conditioned Tourist Bus with TV, Microphone, Cooler, Overhead & Luggage Compartment, Seat Cover, and Fire Extinguisher - includes fuel, driver's fees, taxes, toll fees and with at least Php 50,000/person add-on accident insurance coverage, aside from the regular insurance - vehicle year and model (2018 and up)  <i>Purpose: Conduct of 2025 National Agricultural and Fisheries Mechanization (NAFMech) Summit (November 24-28, 2025)</i> ***** Nothing follows *****	75,000.00	<b>150,000.00</b>		
		<b>TOTAL</b>		<b>150,000.00</b>		

**Amount in words:**

**Note:** The "Comply" comment indicates that the bidder **MUST** meet the minimum required specifications specified in the "Item Description". Please quote your lowest price for the herein after listed good/s strictly following the instructions above.

  
**MARISA R. LO**  
 Vice Chairperson, BAC



The PCAF Bids & Awards Committee (BAC)  
2<sup>nd</sup> Floor, PCAF Building, DA Compound,  
Elliptical Road, Diliman, Quezon City

Ma'am/Sir:

*In connection with your Request for Quotation, I/We have carefully read, fully understood your instructions and requirements. I/We agree to furnish/deliver, in conformity with the above-stated specifications, any/all of the items described/required shall be based on the date stated in the approved Purchase Order (PO).*

_____ Name of Company	_____ Name/Designation of Supplier	_____ Signature
_____ Address of Company/Firm	_____ Telephone No.(s)/Email Address	_____ Tax Identification Number

