



 	PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES Control of Records Quality Form		PCAF-QP03-F03 Version 2
	HIGHLIGHTS OF THE MEETING		BAC-HoM-2025-057
			Reference Number
			Date: 12/16/2024

Title of Meeting:	BAC Meeting (Post-Qualification of the TWG-F&A)		
Date & Time:	December 16, 2024/10:00 AM		
Venue:	OED Conference Room		
No. of Participants:	9		
Sex Ratio:	<input type="checkbox"/> 5 Male	<input type="checkbox"/> 6 Female	
Classification of Participants (No.):	<input type="checkbox"/> 9 Government <input type="checkbox"/> Academe <input type="checkbox"/> 1 PWD <input type="checkbox"/> 2 Senior Citizen <input type="checkbox"/> Indigenous People	<input type="checkbox"/> Private Sector <input type="checkbox"/> Academe <input type="checkbox"/> PWD <input type="checkbox"/> Senior Citizen <input type="checkbox"/> Indigenous People	

Agenda/ Issues/Concerns	Agreements/ Actions to be taken	Responsible Agency/Unit	Timeline
I. Call to Order	The meeting was called to order after determining that there is a quorum at 2:10 PM by the BAC Chairperson Ms. Floreliz P. Avellana.		
II. Topics Discussed A. RESULT OF BAC-TWGW RESULT	<p>1. PROCUREMENT OF ONE (1) LOT SUPPLY AND DELIVERY OF MEALS FOR VARIOUS MEETINGS AND ACTIVITIES OF PCAF FOR JANUARY - DECEMBER 2026 [END USER: PCAF] ITB No. 2025-003 under PR No. 25-10-449 (ABC: Php 5,905,550.00)</p> <p>On December 16, 2025, the BAC-TWG for Food and Accommodation submitted the result of the evaluation to the BAC through the BAC-Secretariat (see attached BAC-TWG evaluation report)</p> <p>The BAC-TWG F&A evaluated the bid of NAFC-DA MULTI-PURPOSE COOPERATIVE (NADAMCO) and found it as Single Calculated Bid (SCB) with an amount of Five Million Eight Hundred Twelve Thousand Nine Hundred Seventy Pesos Only (Php 5,812,970.00).</p> <p>Mr. Ken Ryan P. Eleazar, Head of the BAC-TWG F&A, Ms. Evangeline M. Cabarrios and Mr. Renzo Miguel M. Siao conducted an ocular inspection at NAFC-DA Multipurpose Cooperative (NADAMCO) office to assess their capacity to provide the procurement requirements and validate the authenticity of the documents submitted as against the original copies.</p>		



	<p>Based on the evaluation of the BAC-TWG, the NADAMCO has PhilGEPS Platinum Certificate and is compliant with the technical and financial components, as well as the technical specifications and supplemental specifications indicated in the PBD ITB No. 2025-003 and complied with the agency requirements.</p> <p>The BAC has concurred with the results of the BAC-TWG evaluation and recommend to award the contract to NADAMCO for having passed the criteria for post evaluation, complied and was responsive to the requirements and conditions specified in the Bidding Documents, thus, be declared as the Single Calculated and Responsive Bid (SCRB).</p> <p>For preparation of BAC Resolution.</p>	BAC and BAC Secretariat	December 16, 2025
IV. Adjournment	The meeting was adjourned at 10:30 AM.		

Date prepared: December 16, 2024	Approved by:
Prepared by:  KEN RYAN P. ELEAZAR Head, BAC Secretariat	
Recommending Approval by:  MARISA R. LO BAC Vice Chairperson  MARIA BELEN A. MILANES BAC Member	 FLORELIZ P. AVELLANA BAC Chairperson



BACONG PILIPINAS



Republic of the Philippines
Department of Agriculture
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
Department of Agriculture Compound
Elliptical Road, Diliman, Quezon City
Tel. No. (02) 8928-8751 to 64 locals 2601-2625, email: pcafofficial@pcaf.da.gov.ph

BAC-TWG-I-2025-001

December 15, 2025

MS. FLORELIZ P. AVELLANA

Chairperson
Bids and Awards Committee
PCAF, Quezon City

Dear **Ms. Avellana**:

We would like to endorse the findings and validations made by the BAC Technical Working Group (TWG) on the authenticity of documents submitted by the bidder relative to the procurement of **One (1) Lot Supply and Delivery of Meals for Various Meetings of PCAF for January to December 2026** with **Purchase Request No. 25-10-449**:

1. It was determined during the Bid Evaluation that the bid of **NAFC-DA Multi-Purpose Cooperative (NADAMCO)** has the single calculated bid with a bid of **Five Million Eight Hundred Twelve Thousand Nine Hundred Seventy Pesos Only (Php 5,812,970.00)**.
2. On December 12, 2025, the BAC-TWG conducted an ocular inspection. During the ocular inspection at NADAMCO's office and operations premises, located within the DA Compound, the BAC-TWG was assisted by its **Manager, Ms. Pauline Javier**. The primary objective of the inspection was to evaluate NADAMCO's capacity to meet the procurement requirements and verify the authenticity of the submitted documents against their original copies.
3. The documents submitted, as enumerated in the Checklist of Requirements were verified against the original copies. Based on our evaluation, the documents submitted are in accordance with the requirements as they are true and faithful copies of the documents presented during the bid opening on December 10, 2025.



Bid Securing Declaration Form	Dated December 5, 2025	✓
Omnibus Sworn Statement	Dated December 5, 2025	✓
Secretary's Certificate	Dated December 5, 2025	✓
Sanitary Permit	No. F-D1-2018-008142 OR No. 7153356-D Date of Issuance: 2025-03-04 Date of Expiration: 2026-03-01	✓
DOLE Certificate	No. 2511-00360/November 14, 2025 Date Issued: November 20, 2025	✓

4. Based on the submitted Technical Specification Form and verification made by the TWG, **NADAMCO** is compliant with the required Technical Specifications stated in the procurement documents.

5. **NADAMCO** has complied with the required financial requirements and based on the TWG's verification of their Audited Financial Statement for 2023-2024, the resulting computation shows that **NADAMCO** is liquid and financially capable to deliver the project.

Computations	NADAMCO
NFCC	$= (27,360,923.80 - 5,021,137.18) \times 15 = 335,096,799.30$ $= 335,096,799.30 - 4,321,870.00$ $= 330,774,929.30$

6. **NADAMCO** presented the original copies of the following:

- a. Bid Securing Declaration Form
- b. Annual Income Tax Return (BIR Form 1702-RJ)

7. **NADAMCO** is not included in the blacklisted entities by the GPPB.

Findings

The eligible bidder for the Procurement of One (1) Lot Supply and Delivery of Meals for Various Meetings of PCAF for January to December 2026 with Purchase Request No. 25-10-449, **NADAMCO** is compliant with Legal and Financial requirements.

Very truly yours,



KEN RYAN P. ELEAZAR

Head, BAC-TWG

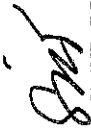
For Food and Accommodation



EVANGELJINE M. CABARRIOS

Member, BAC-TWG

For Food and Accommodation



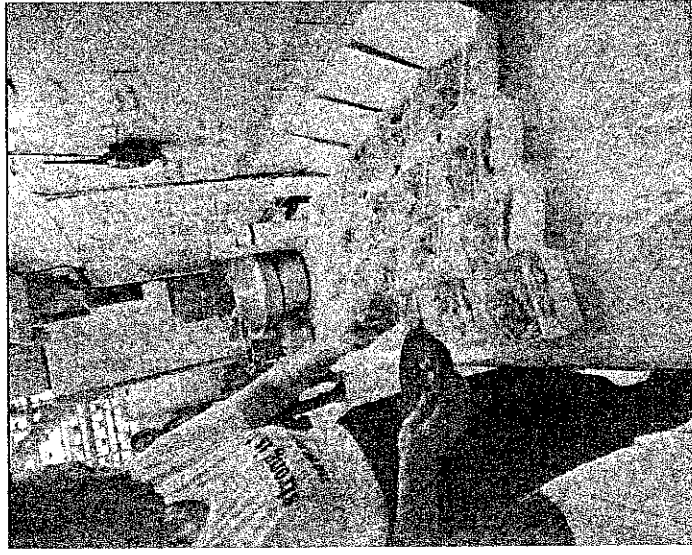
RENZO MIGUEL M. SIAO

Member, BAC-TWG

For Food and Accommodation

Encl: Photos taken during the ocular inspection

PHOTOS TAKEN DURING THE OCULAR INSPECTION



PHOTOS TAKEN DURING THE OCULAR INSPECTION

CUSTOMER

NAME: _____

ADDRESS: _____

CITY: _____

STATE: _____

ZIP: _____

PHONE: _____

DATE OF SERVICE: _____

INSPECTOR: _____

NO. OF PERMITS: _____

PERMIT NO.: _____

ISSUED BY: _____

DATE OF EXPIRY: _____

REMARKS: _____

APPROVED BY: _____

DATE: _____

APPROVAL

NAME: _____

ADDRESS: _____

CITY: _____

STATE: _____

ZIP: _____

PHONE: _____

DATE OF SERVICE: _____

INSPECTOR: _____

NO. OF PERMITS: _____

PERMIT NO.: _____

ISSUED BY: _____

DATE OF EXPIRY: _____

REMARKS: _____

APPROVED BY: _____

DATE: _____

ENVIRONMENTAL SANITATION DIVISION

SANITARY PERMIT TO OPERATE

THIS PERMIT IS ISSUED TO:

Name: **WATERBURY HEALTH CARE CENTER**

Address: **100 WATERBURY STREET, WATERBURY, VT 05671**

Permit No.: **100-001-001-001-001**

Date of Expiry: **03/31/2025**

ISSUED BY: _____

DATE: _____

APPROVED BY: _____

DATE: _____

REMARKS: _____

STATE: NEW RENEWAL

2025

APPROVED BY: _____

DATE: _____

