



Republic of the Philippines
 Department of Agriculture
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
 Department of Agriculture Compound
 Elliptical Road, Diliman, Quezon City
 Tel. No. (02) 8928-8751 to 64 locals 2601-2625, email: pcafofficial@pcaf.da.gov.ph

**BIDS AND AWARDS COMMITTEE
 SUPPLEMENTAL BID BULLETIN NO. 03
 December 3, 2025**

PROCUREMENT OF ONE (1) LOT SUPPLY AND DELIVERY OF MEALS FOR VARIOUS MEETINGS AND ACTIVITIES OF PCAF FROM JANUARY TO DECEMBER 2026 (ITB No. 2025-003)

This supplemental bid bulletin is being issued to effect the following amendments/clarifications on the Bid Documents for the **Procurement of One (1) Lot Supply and Delivery of Meals for Various Meetings and Activities of PCAF for January to December 2026**, as agreed upon during the Pre-Bid Conference, as follows:

1. On Section VII. Technical Specifications:

From	To
<p>under Inclusions:</p> <ul style="list-style-type: none"> AM/PM Snacks - pasta or noodles (180 gms) with 2 pcs Sliced bread or sandwich or sandwich w/ spread or kakanin (40-100 gms) or fresh fruits (1 pc., e.g. - 1 banana) or mixed fruits (30-40 gms) with milo (22 gms sachet)/juice (330 ml) and flowing coffee. 	<ul style="list-style-type: none"> AM/PM Snacks - pasta or noodles (180 gms) with 2 pcs Sliced bread or sandwich or sandwich w/ spread or kakanin (40-100 gms) or fresh fruits (1 pc., e.g. - 1 banana) or mixed fruits (30-40 gms) with chocolate drinks (22 gms sachet)/juice (330 ml) and flowing coffee.
<p>under Note:</p> <p>7. Biodegradable materials should be used for packed/drinks.</p> <p>8. Red/brown rice may be served upon request.</p>	<p>7. Biodegradable materials should be used for packed meals/drinks</p> <p>8. Red/brown rice may be served upon request with no additional cost.</p>

2. On Checklist of Technical and Financial Documents:

Due to the multiple changes in the contents of the checklist of technical and financial documents attached to the bidding documents issued and posted in the PhilGEPS and PCAF's website, the BAC decided to re-issue the Checklist in its entirety (see attached Annex A).

FLORELIZ P. AVELLANA
 Chairperson
 Bids and Awards Committee





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“Annex A”

Checklist of Technical and Financial Documents

The first bid envelope shall contain the following technical documents, including the eligibility documents:

- i) PhilGEPS Certificate of Registration (Platinum Membership);
- ii) Statement of SLCC;
- iii) NFCC Computation or committed Line of Credit (LoC);
- iv) Statement of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;
- v) *[if applicable]* JVA or in the absence of a JVA, duly notarized statements from all potential JV partners stating that they will enter into and abide by the provisions of the JVA in the event that the bid is successful;
- vi) Bid Security in the prescribed form and amount in accordance with ITB Clause 16, and validity period under ITB Clause 15;
- vii) Technical Specifications, which may include production or delivery schedule, manpower requirements, or after-sales service or parts, if applicable;
- viii) Omnibus Sworn Statement; and
- ix) For foreign Bidders claiming eligibility by reason of their country's extension of reciprocal rights to Filipinos, a certification from the relevant government office of their country stating that Filipinos are allowed to participate in their government procurement activities for the same item or product.

The second bid envelope shall contain the following financial documents:

- a) Bid Form, which includes the Bid price;
- b) Price Schedules in accordance with ITB Clause 13.1; and
- c) *[if applicable]* Certificate of Domestic Preference, in accordance with ITB Clause 25.



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Additional Documentary Requirements:

- a) Registration certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or the Cooperative Development Authority (CDA) for cooperatives or its equivalent document;
- b) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
- c) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR);
- d) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year, which should not be earlier than two (2) years from the date of bid submission