



**PHILIPPINE COUNCIL FOR
AGRICULTURE AND FISHERIES**

Procurement
Quality Form

REQUEST FOR QUOTATION

PCAF-BAC-QP01-F01
Version 8

BAC-RFQ-2026-002

Reference Number

Date: 1/22/2026 5:00 pm

Interested bidders/suppliers are required to read carefully and follow the **INSTRUCTIONS** below.

1. Please submit quotation to the **BAC Head Secretariat** at Philippine Council for Agriculture and Fisheries, 2nd Floor, PCAF Building, Dept. of Agriculture Compound, Elliptical Road, Diliman, Quezon City.
2. Any quotation/offer other than those required and stated in this form shall not be considered for evaluation.
3. Quotation must clearly specify all applicable taxes, including delivery and any other charges required by the supplier.
4. Always **include the brand name and model of the goods being offered** in the item description, if applicable.
5. If the specification includes performance parameters for the goods/services, bidders must indicate **"Comply" in the "Bidder" column** opposite each individual parameter in the specification on **"Item Description"** column. Please refer to the example below.
6. Price quotation is valid THIRTY (30) calendar days from the declaration of the winning bidder.
7. Availability of stocks must be guaranteed for SIXTY (60) calendar days from the date of quotation submission.
8. Delivery period shall be based on the date stated in the approved Purchase Order (PO).
9. Quotation submitted through email must bear the signature of the supplier and be addressed to the BAC Head Secretariat at bacsec@pcaf.da.gov.ph
10. Awarding shall be done by (ITEM).
11. Mode of procurement: SMALL VALUE
12. Quotation must be written clearly. Indecipherable quotation shall be automatically disregarded.
13. **CERTIFICATE of PHILGEPS REGISTRATION and MAYOR'S/BUSINESS PERMIT** must be submitted. The BAC Secretariat shall check if the **bidder is not blacklisted or barred from bidding**.

Note: Winning bidder must submit to the BAC Secretariat an Omnibus Sworn Affidavit that the bidder is not related to the HOPE by consanguinity or affinity up to the third civil degree.

Date of RFQ Posted: **January 23, 2026**

Deadline for Submission: **January 28, 2026 - 9:00AM**

PR No.: **26-01-003**

Total ABC: **PhP 96,250.00**

End-User: **PCAF**

Qty	Unit	Item Description	ABC (Must indicate both unit & total price quotations)		BIDDER (Must indicate both unit & total price quotations)																																																																															
			Unit Price	Total	Unit Price	Total																																																																														
2750	5 gallon/ container	Supply and Delivery of Purified Drinking Water (FY-2026) Free use of brand new containers (5 gallon/ container) Weekly Deliveries of 55 containers Monthly billing Free use of 5 units hot & cold water dispenser Estimated Breakdown: <table border="1" style="margin-left: 20px;"> <thead> <tr> <th>Month</th> <th>Qty/ Week</th> <th>No. of Weeks</th> <th>Total Qty/ Month</th> <th>Unit Price</th> <th>Total Price</th> </tr> </thead> <tbody> <tr><td>January</td><td>55</td><td>4</td><td>220</td><td>35.00</td><td>7,700.00</td></tr> <tr><td>February</td><td>55</td><td>4</td><td>220</td><td>35.00</td><td>7,700.00</td></tr> <tr><td>March</td><td>55</td><td>4</td><td>220</td><td>35.00</td><td>7,700.00</td></tr> <tr><td>April</td><td>55</td><td>4</td><td>270</td><td>35.00</td><td>9,625.00</td></tr> <tr><td>May</td><td>55</td><td>4</td><td>270</td><td>35.00</td><td>9,625.00</td></tr> <tr><td>June</td><td>55</td><td>4</td><td>220</td><td>35.00</td><td>7,700.00</td></tr> <tr><td>July</td><td>55</td><td>4</td><td>220</td><td>35.00</td><td>7,700.00</td></tr> <tr><td>August</td><td>55</td><td>4</td><td>220</td><td>35.00</td><td>7,700.00</td></tr> <tr><td>September</td><td>55</td><td>4</td><td>220</td><td>35.00</td><td>7,700.00</td></tr> <tr><td>October</td><td>55</td><td>4</td><td>220</td><td>35.00</td><td>7,700.00</td></tr> <tr><td>November</td><td>55</td><td>4</td><td>220</td><td>35.00</td><td>7,700.00</td></tr> <tr><td>December</td><td>55</td><td>4</td><td>220</td><td>35.00</td><td>7,700.00</td></tr> </tbody> </table>	Month	Qty/ Week	No. of Weeks	Total Qty/ Month	Unit Price	Total Price	January	55	4	220	35.00	7,700.00	February	55	4	220	35.00	7,700.00	March	55	4	220	35.00	7,700.00	April	55	4	270	35.00	9,625.00	May	55	4	270	35.00	9,625.00	June	55	4	220	35.00	7,700.00	July	55	4	220	35.00	7,700.00	August	55	4	220	35.00	7,700.00	September	55	4	220	35.00	7,700.00	October	55	4	220	35.00	7,700.00	November	55	4	220	35.00	7,700.00	December	55	4	220	35.00	7,700.00	35.00	96,250.00		
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